

**Port of Skamania County
Board of Commissioners
Second Monthly Meeting
April 24, 2001**

Attendance: Commissioner Judy Teitzel, Commissioner Brian Adams, Commissioner Matt Masco, Executive Director Anita Gahimer, Port Attorney Ken Woodrich, Special Projects Manager John McSherry, Acting Port Auditor Jan Fancher, and Acting Administrative Assistant Lynee Sapere.

Call to Order: Commissioner Judy Teitzel called the meeting to order at 4:05 pm.

Approval of Minutes: Commissioner Matt Masco made a motion to approve the minutes of the April 10, 2001 meeting. Commissioner Judy Teitzel stepped down and seconded the motion. The motion passed.

Treasurer's Report: Acting Port Auditor Jan Fancher presented the monthly Treasurer's Report for March and reviewed the March cash balances for all funds as compared to prior months. Handouts included spreadsheets for March Revenue and Expenses and "Quarter-to-Date" compressed and expanded versions from QuickBooks as well as the standard long spreadsheet "1st Quarter Review" with all 12 months. Commissioner Brian Adams suggested that Jan's pie chart would show even more detail with a separate item for "Interest Income" from Miscellaneous.

Vouchers: Commissioner Brian Adams made a motion to approve the General Fund Vouchers Numbered 12590 through 12610 in the amount of \$24,388.57. Commissioner Matt Masco seconded the motion. The motion passed.

Commissioner Matt Masco made a motion to approve Capital Development Fund Vouchers Numbered 20005 through 20009 in the amount of \$38,408.80. Commissioner Brian Adams seconded the motion. The motion passed.

Other: Attorney Ken Woodrich distributed copies of a letter from Ken Hoffman regarding the Beacon Rock Golf Course Lease Amendment. Discussion followed.

Anita offered congratulations to John McSherry for his outstanding work on the CERB grant application, and oral presentation to the CERB Board of Directors, which resulted in approval the Port's funding request, a \$500,000 grant and a \$342,000 loan for construction of a multi-purpose building to be leased to Life Tek, creating 50 jobs in the first three years of operation. Anita, John, and Keith met with Doug Nichols of Otak this afternoon. Otak is the A & E firm for the project.

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Regarding Parcel 2, John reported a Joint Aquatics Resource Permit Application (JARPA) for a temporary barge loading facility will be received from our D & E firm TranSystem this week for our review and comment. The NEPA process required by the USDA RD is still waiting for input from the tribes. The SEPA process for site grading has been started with the City of North Bonneville. John has a meeting with them tonight.

Anita will contact Christina Brittain to verify the Commissioners workshop on the Port's Resource Development Plan will go ahead as scheduled on Tuesday May 1, 2001, at 3:00 pm, at Skamania Lodge.

Executive Session: At 5:45 pm the board and staff went into executive session for a discussion on land acquisition.

At 6:10 pm the board came out of executive session for approximately 15 minutes with no decisions being made.

Anita discussed with the Commissioners implementing the full-time position budgeted for in 2001 to provide business & project development & management assistance. Anita will write a position description and prepare an advertisement.

Next Meeting: The next meeting of the Board of Commissioners will be held on Tuesday, May 8, at 4:00 pm.

Adjournment: The meeting was adjourned at 6:10 pm by consensus.

Commissioner Matt Masco

Commissioner Judy Teitzel

Commissioner Brian Adams

ATTEST:

Administrative Assistant, Lynee Sapere