

**Port of Skamania County
Minutes of the
Board of Commissioners Regular Meeting
November 7, 2007**

Call to Order: President Prosser called the meeting to order at 2:10 p.m. with public comment open until 2:40 p.m.

Attendance: In attendance from the Port were Commissioner Dave Prosser, Commissioner Greyson Rudd, Commissioner Judy Teitzel, Port Attorney Ken Woodrich, Port Manager John McSherry, Port Auditor Monica Masco, and Administrative Assistant Julie Mayfield.

Public Comment: None.

Meetings and Seminars:

- **Gorge Future Forum:** John McSherry attended this forum organized by the Gorge Commission in The Dalles October 29, 2007. Industrial wind farms in the Gorge was one of the major topics in the discussion session.
- **Weed Board Conference:** Karl Wilkie is attending the Weed Board Conference in Yakima on November 7, 8, and 9, 2007.
- **Annual Washington Public Ports Association (WPPA) Next Week:** Judy Teitzel will attend. Possibly a new commissioner will attend or John McSherry will attend.

Minutes Approval: *---Motion---* Commissioner Rudd moved to approve the minutes of the October 23, 2007 regular scheduled meeting. Commissioner Teitzel seconded. The motion carried.

Voucher Approvals: *---Motion---* Commissioner Rudd moved to approve the Pre-Issued General Fund Vouchers numbered 10715 through 10715 in the amount of \$721.68, dated October 26, 2007. Commissioner Teitzel seconded. The motion carried.

---Motion--- Commissioner Rudd moved to approve the Pre-Issued General Fund Vouchers numbered 10716 through 10719 in the amount of \$4,041.60, dated October 31, 2007. Commissioner Teitzel seconded. The motion carried.

---Motion--- Commissioner Rudd moved to approve the General Fund Vouchers numbered 10720 through 10741 in the amount of \$24,027.84, dated November 7, 2007. Commissioner Teitzel seconded. The motion carried.

Administrative Approvals: None.

Staff Reports:

- **Manager's Report:** Presented by Port Manager John McSherry:
 1. John is working on a grant with City of Stevenson for painting the National Scenic Area signs.
 2. The Tichenor Building painting project is complete.
 3. John is working on the construction of two offices for Battelle, Port tenant of the Skye Building in North Bonneville.
 4. Budget work is ongoing.
 5. The State Audit is scheduled to start the week of November 26, 2007.
 6. Continuing work on renewing Galaxy's lease.
 7. Continuing work on contracts with the City of Stevenson for the Teo Park and Leavens Street Improvement projects.
 8. Continuing work with Skamania County for the .09 tax grant contract for the Comp Plan.
 9. Installed new backup software for the Port's computers.
 10. Working on updating the Port's Security Plan.
- **Facilities Report:** Facilities Specialist Karl Wilkie not in attendance.
- **Attorney's Report: Presented by Port Attorney Ken Woodrich:**

A discussion took place regarding the transitioning of commissioners per RCW 29.01.135. Ken will further research the topic to determine the exact date the transition officially occurs.

Other Business:

- The Budget Hearing Public Notice will be published in the local paper, *The Pioneer*, November 14 and November 21st, for the meeting on November 27, 2007.
- Commissioner Prosser would like to see cash flow projections for the proposed 20,000 square foot industrial building in North Bonneville.
- A discussion took place regarding the cash flow impacts of all potential Port developments including development on the waterfront in Stevenson; and how private developers could minimize cash flow impacts—assuming development was occurring in the best interests of our community.
- A consultant has not yet been selected for the District Wide Economic Feasibility Study.
- Open Houses—The Port, Chamber and EDC will be having a joint Holiday Open House on December 14, 2007. The Port will offer to host this event in our offices in the Tichenor Building; however, if the Chamber/EDC prefers to hold the event at

their facility, the Port will join them there. Port will be holding “Open House(s)” in January/February time frame as part of our Comprehensive Plan up-date.

- The Commissioners commended Port Manager John McSherry for an “excellent job” on a memo to the Commissioners (“Notes on Draft Budget 2008”), as well as staff for excellent work on preparing the budget.
- Interest was expressed in seeing our local governing entities (County, EDC, Port, Cities) working together more closely for visioning/planning of our communities.

Executive Session: None.

Adjournment: The Chairman adjourned the meeting at 3:52 p.m.

Next Meeting: The next regularly scheduled meeting and the 2008 Budget Hearing of the Board of Port Commissioners will be Tuesday November 27, 2007 at 4:00 p.m. The December 25, 2007 regular meeting was re-scheduled for Thursday December 20, 2007 at 4:00 p.m.

APPROVED BY:

Commissioner Dave Prosser, President

Commissioner Judy Teitzel, Vice-President

Commissioner Greyson Rudd, Secretary

ATTEST:

John McSherry, Port Manager