

**Port of Skamania County
Board of Port Commissioners
First Monthly Meeting
January 11, 2000**

Attendance: Chairman of the Board of Port Commissioners Matt Masco, Commissioner Judy Teitzel, Commissioner Dave Meyer, Executive Director Anita Gahimer, Port Attorney Ken Woodrich, Facilities Specialist Keith Chamberlain, Port Auditor Monica Masco, and Administrative Assistant Deana Midland. Guest during the meeting was Keith Liggett.

Call to Order: Commissioner Masco called the meeting to order at 4:08 pm.

Approval of Minutes: Commissioner Judy Teitzel made a motion to approve the minutes of the meeting held on December 14, 1999. Commissioner Dave Meyer seconded the motion. The motion was approved.

Commissioner Dave Meyer made a motion to approve General Fund Vouchers Numbered 11645 through 11670 in the amount of \$10,134.68. Commissioner Judy Teitzel seconded the motion. The motion carried.

Public Comment: Keith Liggett informed The Port Commission, he would be running the Rainy Day Gallery. Keith is going to continue doing book readings the readings will begin the 21st of January. Keith is also going to have new art exhibits beginning in April.

Treasurers Report: Port Auditor Monica Masco gave the Treasurer's report for the month of December, and a year-end report for 1999.

Staff Reports: Keith reported another tree on the shoreline was lost. Keith would like to hold the tree in close to the shore to provide protection for the shoreline, if it can be done. More willows for planting along the shoreline to help protect and reinforce the bank are expected soon.

A meeting with representatives of the regulatory agencies expected to be involved with the permitting of our expected shoreline improvements under our Waterfront Improvement Project is scheduled for Friday this week.

Other updates, the dock has been shut down and the water line drained for the winter. The damages suffered at the dock by the Queen when she encountered high winds a while back have not been repaired. Keith is getting cost estimates which Anita will forward on to the Queen.

Keith will be sending the dump truck in for maintenance. The Stevenson-Carson School District fifth grade class will be using Kanaka Creek as an "adopted" creek for clean up and habitat restoration.

The asphalt in front of the entry to Tichenor Building manufacturing space #45, occupied by MFG, is failing due to the heavy forklift traffic. MFG is expected to approach the Port with a proposal for solving the problem.

Deana reported she now has a new computer system and has been working to transfer her files from her old system. She has been reorganizing her office to accommodate the new system. Deana reported she is also working to set up the office files for 2000, moving files, and making new. Deana and Monica have been working on the quarterly and year-end reports, L & I, Employment Security, leasehold tax, PERS, and payroll taxes.

Ken reported on his most recent conversation with Bob Carlton regarding Oocha Brew. Anita reported on a recent conversation with David Shoemaker. Rental payments have not been made for the last two months. After discussion it was agreed Anita will contact David later tonight, and report back to Ken. Ken will prepare a letter initiating the next step.

Executive Directors Report: Following Anita's report on the status of the Wind River Nursery Site Project and the RFQ for a firm to assist with the NEPA and ESA process Commissioner Masco stated he feels there should be no more work done by the Port on the Project until the Memorandum of Understanding with the County has been signed and the Port's expenses for 1999 have been paid. Commissioner Teitzel and Commissioner Meyer agreed. Anita was given direction to stop all work on the Wind River Nursery Site Project. Anita asked to proceed with the RFQ respondent interviews the next day, the Commissioners agreed. Anita reported she will let the Skamania County Team know the decision and would not attend the Full Team meeting scheduled for Thursday.

Anita presented two resolutions for the Commissioner's review and approval. Number 01 provides the Executive Director authorization to make financial investments on behalf of the Port, and 02 cancels unused fund accounts, and establishes new fund accounts, with the Skamania County Treasurer as the Treasurer of the Port.

Commissioner Teitzel made a motion to adopt Resolution #01-2000. Commissioner Meyer seconded the motion. The motion carried.

Commissioner Meyer made a motion to adopt Resolution #02-2000. Commissioner Teitzel seconded the motion. The motion carried.

Anita also presented Resolution Number 11-99 to the Commissioners for signature. Resolution Number 11-99 was adopted at the December 14, 1999, meeting.

Anita reported on her meeting with Bill and Jeannie Sherman who have initiated efforts to buy the Solder-Craft machinery and equipment. They would like to move their current small hands-on business to the Tichenor Building space currently leased by Solder-Craft, purchase the Solder-Craft machinery and equipment, and operate a new business from this location. They have requested a reduced rental rate in exchange for the start-up opportunity in our community and the creation of three to five new jobs in their first year of operation. Anita has given them Peggy's name and number as a contact for funding.

Vouchers: Commissioner Judy Teitzel moved to approve pre-issued General Fund Vouchers Numbered 11645 through 11670 in the amount of \$10,134.68. Commissioner Dave Meyer seconded the motion. The motion carried.

Commissioner Judy Teitzel moved to approve pre-issued General Fund Voucher Numbered 11674 in the amount of \$25,000.00. Commissioner Dave Meyer seconded the motion. The motion carried.

Commissioner Judy Teitzel moved to approve pre-issued General Fund Payroll Vouchers Numbered 11675 through 11676 in the amount of \$1,774.13. Commissioner Dave Meyer seconded the motion. The motion carried.

Commissioner Judy Teitzel moved to approve pre-issued General Fund Payroll Vouchers Numbered 11671 through 11673 in the amount of \$4,744.70. Commissioner Dave Meyer seconded the motion. The motion carried.

Commissioner Dave Meyer moved to approve General Fund Vouchers Numbered 11677 through 11714 in the amount of \$19,709.68. Commissioner Judy Teitzel seconded the motion. The motion carried.

Executive Director Anita Gahimer excused herself from the meeting to attend the City of North Bonneville Council meeting for the purpose of making a presentation regarding the Port's Option to Purchase submitted to the Council at their last meeting in December.

Commissioner Matt Masco stepped down and moved Commissioner Dave Meyer be the President and Chairman of the Board of Port District Commissioners for the Year 2000. Commissioner Judy Teitzel seconded the motion. The motion carried.

Next Meeting: The next meeting of the Board of Port Commissioners will be on Tuesday, January 25, 2000, at 4:00 p.m.

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Adjournment: Commissioner Judy Teitzel moved to adjourn the meeting at 6:15 p.m. Commissioner Dave Meyer seconded the motion. The motion carried.

Commissioner Matt Masco

Commissioner Judy Teitzel

Commissioner Dave Meyer

ATTEST:

Administrative Assistant, Deana Midland