

**Port of Skamania County  
Minutes of the  
Board of Commissioners Regular Meeting  
April 8, 2008**

**Call to Order:** Vice-President Bolstad called the meeting to order at 4:02 p.m. with public comment open until 4:32 p.m.

**Attendance:** In attendance from the Port were Commissioner Tony Bolstad, Commissioner W.D. Truitt, Port Attorney Ken Woodrich, Port Manager John McSherry, and Accounting Tech. Tina Tarani. Commissioner Judy Teitzel was not in attendance.

**Public Comment:** None.

**Meetings and Seminars:**

- **Recreation Master Plan Update:** On March 27, 2008, John attended a stakeholders meeting for the 2008 update to the Skamania County Parks and Recreation Master Plan; five stakeholders were present.
- **Skamania Chamber of Commerce:** John attended the Chamber Board meeting on April 3, 2008.

**Minutes Approval:**

*---MOTION--- Commissioner Truitt moved to approve the minutes of the March 20, 2008 special meeting. Commissioner Bolstad stepped down and seconded. The motion carried.*

*---MOTION--- Commissioner Truitt moved to approve the minutes of the March 25, 2008 regular scheduled meeting. Commissioner Bolstad stepped down and seconded. The motion carried.*

**Voucher Approvals:**

*---MOTION--- Commissioner Truitt moved to approve the Pre-Issued General Fund Vouchers numbered 11034 through 11041 in the amount of \$5,081.90 dated April 2, 2008. Commissioner Bolstad stepped down and seconded. The motion carried.*

*---MOTION--- Commissioner Truitt moved to approve the General Fund Vouchers numbered 11042 through 11071 in the amount of \$162,362.80 dated April 8, 2008. Commissioner Bolstad stepped down and seconded. The motion carried.*

**Administrative Approvals:** None.

## Staff Reports:

- **Manager's Report:** Presented by Port Manager John McSherry:

The IAC Boat Launch floating wavebreak was installed; Staff will now be working on closing out the Port's grant with the Washington State Recreation and Conservation Funding Board (RCO) - formally IAC. The Port Auditor and John are working on the final reimbursement request to the RCO grant; John and Julie will be compiling a final report for the project.

John has been working on the following projects, still in progress:

1. Finalizing Port District's legal description and boundary map
2. Purchasing strategic property
3. Funding for the construction of the industrial building in North Bonneville, WA including obtaining a lease contingency agreement
4. Updating the Port's Comprehensive Plan
5. Collecting rent in arrears from Port tenant The Crab Shack
6. Obtaining a new lease with Port tenant Molded Fiber Glass Co/NW
7. Finalizing an Interlocal Agreement between the Port and the City of Stevenson to design two tourist facilities using Hotel/Motel Tax funds: 1) design plans for a small amphitheater at Teo Park; and 2) design and permit for a multi-use water access point to the Columbia River at Leavens Street
8. Obtaining a final permit to perform stream bank mitigation along the Stevenson waterfront using material removed from Rock Creek dredging
9. Designing of improvement to Stevenson Landing (new railings, gate, lighting, and painting) including a structural and mechanical inspection of the pier
10. Designing lighting for the waterfront pathway

- **Facilities Report:** Presented by John McSherry:

1. Facilities has hired a seasonal part-time maintenance person
2. Cruise ships are now docking at the Stevenson Landing pier and staff has begun garbage service
3. The Tichenor light project has been completed

Ken addressed the issue of the "attractive nuisance law" and the un-allowed jumping/diving that occasionally takes place off the Port's Stevenson Landing pier. Ken suggested having a Port ordinance in effect before swimming season starts, if applicable. A discussion took place on the pier regarding the "no diving/jumping allowed" and the need for Port ordinances and enforcement.

John mentioned the work staff and the commission did drafting "*An Ordinance Regulating Conduct On Port Of Skamania County Waterfront Property In Stevenson, Washington*" in August of 2007 and suggested the current Commission begin reviewing the ordinances

proposed in this draft; it was decided that John should present this ordinance for the current Commission to review.

- **Attorney's Report:** Presented by Port Attorney Ken Woodrich:

See Executive Session.

**Old Business:**

- **Port Boundary Legal Description and Map:** See Executive Session.

**New Business:** The upcoming Washington Public Port Association 2008 Spring Meeting in May was discussed.

**Executive Session:** Commissioner Bolstad called for an Executive Session at 5:13 p.m. for approximately twenty (20) minutes ending at 5:33 p.m. under RCW 42.30.110 (b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price; and (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency.

The Commission came out of Executive Session at 5:33 p.m., and went back in to Executive Session at 5:33 p.m. to continue the session for approximately 15 minutes ending at 5:48 p.m.

The Commission came out of Executive Session at 5:48 p.m. with no decisions being made.

**Adjournment:** The Chairman adjourned the meeting at 5:51 p.m.

**Next Meeting:** The next regularly scheduled meeting of the Board of Port Commissioners will be Tuesday April 22, 2008 at 4:00 p.m. at the Port office conference room 40 SW Cascade Avenue, Suite 70, Stevenson, WA.

**APPROVED BY:**

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**Commissioner Judy Teitzel, President**

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**Commissioner Tony Bolstad, Vice-President**

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**Commissioner W.D. Truitt, Secretary**

**ATTEST:**

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**Tina Tarani, Accounting Tech.**