**Port of Skamania County**
**Minutes of the Board of Commissioners**
**Regular Meeting**
**June 23, 2009, 3:00 pm**

**Call to Order:** President Bolstad called the meeting to order at 3:02 pm. Public comment was opened at 3:02 pm.

**Attendance:** In attendance from the Port were Commissioner Tony Bolstad, Commissioner WD Truitt, Attorney Ken Woodrich, Accounting Technician Tina Tarani, and Administrative Assistant Julie Mayfield, and Seasonal Facilities Part-Time worker Rhett Wells. Commissioner Teitzel, Manager John McSherry, and Facilities Specialist Karl Wilkie were on vacation. John joined the meeting for Executive Session via telephone.

**Public Comment:** None. Public comment was closed at 3:32 pm.

**Meetings and Seminars:**

Julie attended the Community Action Team (CAT) meeting on June 17. The County reported having fill ready for the Port's bank stabilization project but is waiting on the Port's permit from the Corps of Engineers; the County is also ready to schedule the Paving Project at the east end of the Waterfront.

Commissioner Truitt attended the Workforce Housing meeting; they followed up on the comments of a recent survey.

Tina attended the WPPA (WA Public Ports Association) Finance Meeting in Vancouver; of note was the section on Records Management, Public Records, and Retention Schedules, which have been updated recently.

**Minutes Approval:**

> ***---MOTION--- Commissioner Truitt moved to approve the June 9, 2009 Regular Meeting Minutes, as corrected, to include lease rates for the Insitu contract recently signed. Commissioner Bolstad stepped down and seconded; the motion carried.***

**Vouchers Approval:**

> ***---MOTION--- Commissioner Truitt moved to approve the General Fund Vouchers numbered 11978 through 12005 in the amount of $27,526.02, dated June 23, 2009. Commissioner Bolstad stepped down and seconded; the motion carried.***

**Administrative Approvals:** none.

**Staff Reports:**

- **Auditor's Report**: Postponed until next meeting for the May 2009 Financials

**Unfinished Business:**

1. *Tenants Update:* Tina presented updates on tenants not current with lease payments.

2. *Wind River Nursery Business Park:* We are still waiting to hear how the County will decide to manage this site, whether they put it out to bid to property management companies, or whether they continue to negotiate a contract with the Port to manage the site. The EDC is anxious to have a decision.
3. *Wave Break Update:* Ken reported he sent an email to Ferguson saying we need to "start a dialog" regarding the fate of the wave break. At a minimum, we need answers to two issues:

   1) What is it going to take to put it in a working condition again?

   2) Who's going to pay?

   Ken has not received a response to date; he will call them soon if he does not hear from them.
4. *Port District Boundary:* Ken talked with Eric Johnson of WPPA last week. WPPA is not enthusiastic about pursuing legislation as a remedy—Eric suggested "Declaratory Judgment Action," which is what Ken originally predicted may end up being the remedy. Eric pledged to bring this matter to WPPA's "Legislative Review Meeting," which is where they discuss issues to bring to the Legislature. It was suggested that John follow up with Eric to be sure this topic gets included in WPPA's meeting in July.
5. *Paving Project*: The dates for the paving project around the River Point and Tichenor buildings are July 20-24th and possibly through the 26th. Insitu's contractor, Hale Construction, and Larry Douglass of Skamania County Public Works are communicating on logistics for Insitu's continued access to the site.

**New Business:**

- **Bridge of the Gods Kiteboarding Festival**: July 10 through 12th.
- **Brews, Blues, & BBQ**: Rhett reported that he and Karl are working on creating a connecting pathway between the property east of Russell Street and Teo Park for this event.

**Executive Session:** Commissioner Bolstad called for an Executive Session at 3:48 pm to 4:03 pm for 15 minutes and again from 4:03 to 4:18 pm for 15 minutes, per RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Port Manager John McSherry joined the executive session via teleconference. No decisions were made.

**Adjournment:** The Chairperson adjourned the meeting at 4:20 pm.

**Next Meeting:** The next regularly scheduled meeting of the Board of Port Commissioners is Tuesday July 14, 2009, 3:00 pm, at the Port office conference room: 212 SW Cascade Avenue, Stevenson, Washington.

**APPROVED BY:**

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**Commissioner Tony Bolstad, President**

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**Commissioner WD Truitt, Vice-President**

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**Commissioner Judy Teitzel, Secretary**

**ATTEST:**

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**Julie Mayfield, Administrative Assistant**