

**Port of Skamania County
Minutes of the
Board of Commissioners
April 27, 2004**

Call to Order: Commissioner Dave Prosser called the meeting to order at 4:01 p.m.

Attendance: In attendance were Commissioner Doug McKenzie, Commissioner Judy Teitzel, Commissioner Dave Prosser, Business and Project Development Manager John McSherry, Attorney Ken Woodrich, Facilities and Operations Manager and Financial & Administrative Manager Deana Midland. There were members of the Public in attendance, Linda Jobe, Gale Robertson and Floyd Wilkes.

Public Comment: Commissioner Dave Prosser opened the meeting for public comment and kept public comment period open until 4:30 pm.

Linda Jobe and Gale Robertson are here asking if we have some space for the Free Toy Store. They are serving 418 kids for school supplies, Christmas gifts and Easter, they also have filed for their 5013c they are State and Federal Tax Exempt and Licensed as a Non-Profit Organization. The store needs a permanent space.

Floyd Wilkes came to the Commissioners with concerns about parking on the Waterfront and would like some information. The Commissioners had a discussion regarding this and told Floyd we would do our best to accommodate our tenants and the public the best we could and if we could all work together on these issues.

Minutes: Commissioner Judy Teitzel made a motion to approve the Minutes of the April 13, 2004 regular meeting. Commissioner Dave Prosser stepped down and seconded the motion. The motion passed.

Commissioner Judy Teitzel made a motion to approve the Minutes of the April 14, 2004 meeting workshop. Commissioner Dave Prosser stepped down and seconded the motion. The motion passed.

Vouchers: Commissioner Doug McKenzie made a motion to approve General Fund Vouchers dated April 27, 2004, Numbered 15039 through 15061 in the amount of \$39,287.90. Commissioner Judy Teitzel seconded the motion. The motion passed.

Commissioner Doug McKenzie made a motion to approve Pre-Issued General Fund Voucher dated April 21, 2004, Numbered 15034 through 15038 in the amount of \$4,742.29. Commissioner Judy Teitzel seconded the motion. The motion passed.

Facilities & Operations Manager: Keith reported to the Commissioners he spoke with Randy from the Port of Cascade Locks. The Sternwheeler really does not dock with us anymore and we would like to see them docking here again. The Commissioners support Keith's decision.

Keith reported to the Commissioners he had given the Old State Water System a reduction on their bill for this past month due to a water leak they are fixing.

Keith handed out two Intergovernmental Agreements for Commissioner Dave Prosser to sign, one of the agreements is for the Kinetic Art Piece and the other is the agreement between the City and the Port for the new restroom facility being built on the Waterfront.

Keith discussed with the Commissioners the H & H EcoSystems lease. The Commissioners would like Keith to work with the Horne's on this and come back to them with what they have come up with.

Business & Project Development Manager: John handed out to the Commissioner a copy of a memo and the Scope of Work for Parcel 2. The Commissioners reviewed and there was a brief discussion to follow.

Financial & Administrative Manager: Deana handed out the March 2004 Financial Statements to include the balance sheet with previous year comparison, the March Profit and Loss with previous year comparison and the Budget Spread large and small print. She also discussed with the Commissioners the potential lawsuit – tax levy repayment and would like to add that to the spreadsheet, and Cash balances as of April 27th.

Deana was excused at 5:30 her daughter had a Coach Pitch game.

Commissioner Doug McKenzie complimented on the way staff was working together and running the Port as a team.

Executive Session: The Commissioners went into Executive Session with the Attorney and staff at 5:25 pm for approximately 30 minutes to discuss real estate.

They came out of Executive Session at 5:55 pm with no decisions being made.

The Commissioner went back into regular session at 5:55 pm.

Attorney Ken Woodrich excused himself at 5:55.

The Commissioners went into a second Executive Session at 5:57 pm for approximately 10 minutes to lease negotiations.

They came out of Executive Session at 6:10 pm with no decisions being made.

The Commissioner went back into regular session at 6:10 pm.

Adjournment: The meeting adjourned at 6:10 pm.

Next Meeting: The next regularly scheduled meeting of the Board of Port Commissioners will be Tuesday, May 11, 2004, at 4:00pm.

Port of Skamania County
Board of Commissioners
April 27, 2004

Approved By:

Commissioner Judy Teitzel

Commissioner Doug McKenzie

Commissioner Dave Prosser

ATTEST:

Deana Midland, Financial & Admin. Manager