

**Port of Skamania County
Minutes of the
Board of Commissioners Regular Meeting
August 14, 2007**

Call to Order: President Prosser called the meeting to order at 4:02 p.m. with public comment open until 4:32 p.m.

Attendance: In attendance from the Port were Commissioner Dave Prosser, Commissioner Greyson Rudd, Commissioner Judy Teitzel, Port Attorney Ken Woodrich, Port Manager John McSherry, Accounting Tech. Tina Tarani, Facilities Specialist Karl Wilkie, Port Auditor Monica Masco, and Temporary Part-time Administrative Assistant Julie Mayfield.

Public Comment: No public were in attendance at the commencement of the meeting. Vicki Butler-Pfeiffer, of Crossroads Behavioral Health, arrived at 5:00 p.m. and left the meeting at 5:59 p.m.

Vicki addressed the Commission about her prior proposal to the Port to operate a mobile food service truck on Port property. She discussed her efforts to raise community support organization and programs.

Commissioner Prosser suggested she gather the groups she has been talking with individually, all together, and that may raise awareness to her organization and programs.

Meetings and Seminars:

- **Skamania County Economic Development Council:** Commissioner Teitzel attended the EDC meeting where a discussion took place on the dissolving of the PDA and the management of the former Wind River Nursery site.
- **North Bonneville City Council Meeting:** Commissioner Rudd attended the North Bonneville City Council Meeting; a resolution for the Comprehensive Plan was passed. He noted that the Comprehensive Plan designated certain city owned land as municipal.

Port Attorney Ken Woodrich noted that the Comprehensive Plan makes designations, not zoning; municipal designations being a catch all that is used.

- **Timberline Campground Open House:** Commissioner Teitzel and Port Manager John McSherry attended the Timberline Campground Open House in Home Valley, WA on July 26, 2007.
- **Candidates Forum:** Port Manager John McSherry attended a candidates forum for city council positions in North Bonneville, WA.
- **Wind Mountain Resort Open House:** Port Manager John McSherry and Commissioner Teitzel attended an Open House at Wind Mountain Resort.
- **Skamania County:** John met with the County regarding matching funds from the County's .09 Tax Fund for the Port's Comprehensive Plan.
- **Washington Public Ports Association:** John met with Ginger from WPPA, who was visiting Ports in the area. John informed her what the Port of Skamania County is currently doing.
- **Comprehensive Plan:** John and Julie Mayfield met with the consulting firm JD White who specializes in comprehensive plans.

Minutes Approval: Commissioner Teitzel moved to approve the minutes of the July 24, 2007 regular scheduled meeting. Commissioner Rudd seconded. The motion carried.

Other Business: Budget item moved up on the agenda due to Port Auditor Monica Masco needing to leave the meeting early.

- **Set Budget Workshop Date:** Port Manager John McSherry went over the Budget report format with the Commission; a Budget workshop date was scheduled for Wednesday September 26, 2007 from 2:00-5:00 p.m. at the Port Office.

Monica left the meeting at 4:40 p.m.

Voucher Approvals: Commissioner Teitzel moved to approve Pre-Issued General Fund Vouchers Numbered 10523 through 10531 in the amount of \$5,910.04 dated August 8, 2007. Commissioner Prosser stepped down and seconded. The motion carried.

Commissioner Teitzel moved to approve General Fund Vouchers Numbered 10532 through 10558 in the amount of \$43,765.07 dated August 14, 2007. Commissioner Rudd seconded. The motion carried.

Administrative Approvals: Commissioner Prosser signed the initial offer of financial aid application from CERB. The special conditions are:

1. Port needs to obtain funds from the County .09 tax.
2. Obtain resolution from the County that they are giving the Port the .09 tax.
3. Requires hiring of a consultant.
4. Resolution required accepting CERB offer; including allocation of Port matching funds.

Staff Reports:

- **Facilities Report:** Presented by Facilities Specialist Karl Wilkie.

Karl reported the weekend Kite Board Blowout event on the Port waterfront, and a wedding at Teo Park, were a success. Facilities has been staffing on weekends due to the great amount of public using the waterfront and the restroom facilities.

The downspouts at the Port's Evergreen Building in North Bonneville, WA were repaired to remove pipes across the walkways.

Painting is currently being performed throughout Port property with structures being painted brown.

The Tichenor Building was pressure washed and painting will be performed later this month; some mortaring will need to be done from inside the building.

The Weed Board was pleased with the work facilities had done at Slaughter House Point; the Weed Board will treat Kanaka Creek for noxious weeds at no expense to the Port.

- **Manager's Report:** Presented by Port Manager John McSherry.

A discussion took place about the remodeling being done on the groundskeeper residence at Beacon Rock Golf Course.

Port tenant Kinetics will be renting Tichenor Suite #90 for one more month through September 30, 2007.

John went over a draft of proposed Port ordinances with the Commission.

Julie Mayfield left the meeting at 5:21 p.m.

A discussion took place about the Wind River Nursery site.

- **Attorney's Report:** None.

Karl Wilkie left the meeting at 6:15 p.m.

Executive Session: Commissioner Prosser called for an Executive Session at 6:15 p.m. for approximately fifteen (15) minutes ending at 6:30 p.m. under RCW 42.30.110 (h).

The Commission came out of Executive Session at 6:30 p.m. with no decision being made. The Commission instructed Port Manager John McSherry to look into a sign policy for the Port for future adoption.

Adjournment: The Chairman adjourned the meeting at 6:30 p.m.

Next Meeting: The next regularly scheduled meeting of the Board of Port Commissioners will be, Tuesday August 28, 2007 at 4:00 p.m.

APPROVED BY:

Commissioner Dave Prosser, President

Commissioner Judy Teitzel, Vice-President

Commissioner Greyson Rudd, Secretary

ATTEST:

John McSherry, Port Manager