

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION NUMBER 11-2001

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF
SKAMANIA COUNTY**

Recitals

WHEREAS, The Port of Skamania County Board of Commissioners approved a General Fund Budget for 2002, on December 4, 2001, and

WHEREAS, The Port of Skamania County Board of Commissioners has met and conducted their public hearing on the Preliminary General Fund Budget, including property tax levy revenue, for 2002, and

WHEREAS, The Board of Commissioners in the course of reviewing the General Fund Budget for 2002, has evaluated all sources of revenue and all anticipated expenses and obligations, and

NOW THEREFORE, BE IT RESOLVED by the Port of Skamania County Board of Commissioners the attached and incorporated herein General Fund Budget for 2002 is accepted and approved.

PASSED THIS SESSION THIS 4th day of December, 2001.

**BOARD OF COMMISSIONERS FOR THE
PORT OF SKAMANIA COUNTY**

Matt Masco, Commissioner

Resolution Number 11-2001

Page 2



Brian Adams, Commissioner



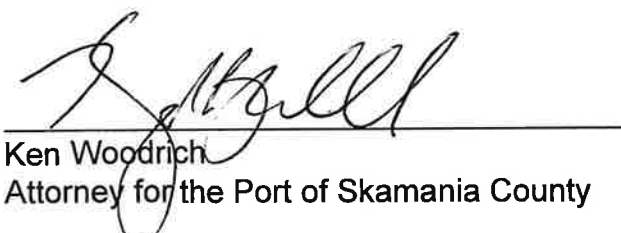
Judy Teitzel, Commissioner

ATTEST:



Anita Gahimer
Executive Director

APPROVED AS TO FORM:



Ken Woodrich
Attorney for the Port of Skamania County

COPY

RESOLUTION NO. 2001 - 10 .

WHEREAS, the SKAMANIA COUNTY PORT COMMISSIONERS has properly given notice of a public hearing held November 27, 2001 to consider the SKAMANIA COUNTY PORT DISTRICT Current Expense Budget for the 2002 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the PORT DISTRICT COMMISSIONERS after hearing and after duly considering all relevant evidence and testimony presented, has determined that the SKAMANIA COUNTY PORT DISTRICT requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, in order to discharge the expected expenses and obligations of the SKAMANIA COUNTY PORT DISTRICT and in its best interest;

NOW, THEREFORE, BE IT RESOLVED BY SKAMANIA COUNTY PORT COMMISSIONERS OF THE SKAMANIA COUNTY PORT DISTRICT, that \$ 178,693, was collected in 2001, that an increase in the regular property tax levy for 2002 to \$ ~~180,483~~ 178,693 is authorized which is an increase of \$ ~~1,790~~ and 10 percent over the amount levied for collection in 2001. Plus an increase amount, resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property.

PASSED IN REGULAR SESSION this 4th day of December, 2001.

Commissioner

Signature / Title

Judy K. Seitz

Commissioner

Signature / Title

Commissioner

Signature / Title

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION No. 09-2001

A Resolution authorizing the Executive Director to execute an agreement with First Independent Bank for financial aid for the construction of a multi-use industrial building.

Recitals

WHEREAS, the Port of Skamania County has signed a Letter of Intent and a Contingency Agreement with LifeTek, Inc., for the lease of a multi-use industrial building,

WHEREAS, the Port of Skamania County applied for and received three grants, and one 2% five year deferral loan from the Washington State Community Economic Revitalization Board, CERB, for the design and construction of the Lewis & Clark Business Park and construction of a multi-use industrial building known as the Discovery Building, and

WHEREAS, the Port of Skamania County advertised and received bids for all construction work, rejected all bids as over available funds, and

WHEREAS, the Port of Skamania County established gap financing from a local private lender, First Independent Bank, and

WHEREAS, the Port of Skamania County re-advertised for bids for all construction work, and

WHEREAS, the Port of Skamania County accepted the low responsive bidder,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY, the Executive Director of the Port of Skamania County is hereby authorized and directed to execute, on behalf of the Board of Commissioners, a Final Contract with First Independent Bank for gap funding for the construction of the Discovery Building, and any other documents as may be required for securing aid in financing the cost of this multi-use facility.

PASSED THIS SESSION THIS 27th day of November, 2001.

RESOLUTION No. 09-20012

PORT OF SKAMANIA COUNTY COMMISSIONERS

Matt Masco, Commissioner



Brian Adams, Commissioner



Judy Teitzel, Commissioner

Attest:



Ken Woodrich
Port Attorney

FILED FOR RECORD
SKAMANIA CO. WASH
BY *Port of Skamania County*Oct 24 4 57 PM '01
P. Lawry
AUDITOR
GARY M. OLSON**AFTER RECORDING MAIL TO:**

Port of Skamania County
P.O. Box 1099
Stevenson, WA 98648

Resolution 2001-08

Whereas , in compliance with RCW 4.96.010 as amended, The Port of Skamania County appoints an agent to receive all claims for damage under this chapter.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is the designated agent to receive claims filed against the Port of Skamania County, and

BE IT FURTHER RESOLVED all claims shall be filed with the Port of Skamania County, 70 S. E. Cascade Avenue, Stevenson, Washington at any meeting of the Board of Commissioners, regularly scheduled for the 2nd & 4th Tuesdays of each month between 4:00 p.m. and 5:00 p.m.

BE IT FINALLY RESOLVED, that this resolution shall be recorded with the County Auditor

PASSED IN REGULAR SESSION this 9th day of October 2001.

PORT OF SKAMANIA COUNTY COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

[Signature]
Commissioner

Judy K. Seitzel
Commissioner

[Signature]
Commissioner

ATTEST:

[Signature]
Executive Director

Filed
Recorded
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Filed
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RECEIVED

AUG 29 2001

PETER S. BANKS
Chief Criminal Deputy

CHRISTOPHER J. DUMM
Deputy



BRADLEY W. ANDERSEN
PROSECUTOR

August 28, 2001

SKAMANIA COUNTY PORT DISTRICT

Anita Gahimer
P.O. Box 1099
Stevenson, WA 98648

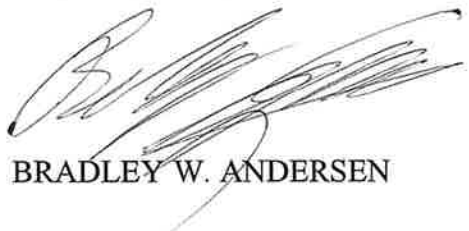
Dear Anita:

Please be advised that the Washington State Legislature passed Substitute House Bill 1530 which amended RCW 4.92.010 and 020. Under the new law, each "local government entity" which includes counties, cities, towns, special districts, quasi-municipal corporations or public hospital districts must designate an "agent" to receive tort claim notices. The identity of the "agent", and the address where he or she may be reached during the normal business hours of the local government entity, must be recorded with the county auditor.

The law went into effect on July 22, 2001. Therefore, if you meet the statutory definition of "local government entity", you should immediately adopt a resolution designating your "agent." This resolution should be "recorded" with the County Auditor, including the name, address and office hours of the "agent."

Please give me or the County Auditor Gary Olson a call if you have any questions and/or concerns.

Very truly yours,



BRADLEY W. ANDERSEN

cc: Gary Olson, Auditor

TaxingDistrict.SSB.bwas.2000

PORT OF SKAMANIA COUNTY

RESOLUTION NO. 07 -2001

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO SEEK AND ACCEPT FUNDING AND ACT ON THE BOARD'S BEHALF IN THE CONSTRUCTION OF A MULTI-PURPOSE INDUSTRIAL FACILITY

Recitals

WHEREAS, the Port of Skamania County conducts economic development activities and provides opportunities for business growth and job creation,

WHEREAS, it is in the best interest of the Port to construct a multi-purpose industrial building for such opportunities,

WHEREAS, the Port has a "bird-in-hand" tenant to occupy a multi-purpose industrial facility,

WHEREAS, the Port has signed a Letter of Intent and a Contingency Agreement with such tenant,

WHEREAS, the Board of Commissioners of the Port of Skamania County are authorized to indebt the port under RCW 53.36.030, and

Now, therefore, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County as follows:

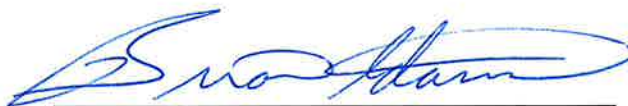
Anita Gahimer, Executive Director, is authorized to seek all necessary funding, including a loan in the principle sum of \$300,000 from First Independent Bank, to construct a multi-purpose industrial building, and further authorizes her to act on the Board's behalf for this project.

Passed by the Commissioners of the Port of Skamania County, this 28th day of August 2001.

PORT OF SKAMANIA COUNTY COMMISSIONERS



Matt Masco, Commissioner



Brian Adams, Commissioner



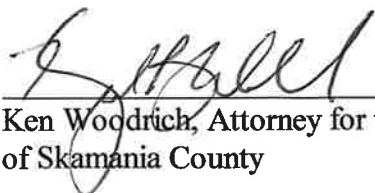
Judy Teitzel, Commissioner

Attest:



Anita Gahimer
Executive Director

APPROVED AS TO FORM:



Ken Woodrich, Attorney for the Port
of Skamania County

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION NO. 06-2001

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE PORT OF SKAMANIA COUNTY SETTING
POLICY REGARDING RENT SECURITY**

Recitals

1. The Port District is required by RCW 53.08.085 to collect rent security deposits of not less than one year's rent from prospective tenants, unless the deposit is waived or lowered by the District.

2. The Board of Commissioners recognizes that it is the interests of the area to attract and grow small businesses to maximize local employment opportunities, and a one-year rent deposit is prohibitive for many small businesses.

3. The Board further wishes to implement procedures to allow a lower rent deposit in all leases.

Now, Therefore, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County as follows:

1. The Board of Commissioners hereby lowers rent deposits on all leases to one month's rent, or such greater sum as in the Executive Director's sole discretion is advisable under the circumstances. The Board of Commissioners reserves the right to waive a security deposit altogether if at a regularly or specially scheduled meeting the Board determines it to be in the Port's best interests.

2. The Board of Commissioners further ratifies all prior leases that require less than one year's rent deposit.

Passed by the Commissioners of the Port of Skamania County, this 24th day
July, 2001.



Matt Masco, Commissioner



Judy Teitzel, Commissioner



Brian Adams, Commissioner

ATTEST:



Executive Director

APPROVED AS TO FORM:

By: _____

Kenneth B. Woodrich, Attorney
for the Port of Skamania County

RESOLUTION No. 05-2001

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION No. 05-2001

A Resolution authorizing the Executive Director to execute an agreement with the Washington State Community Economic Revitalization Board, CERB, for financial aid for the design and construction of a multi-use industrial building.

Recitals

WHEREAS, this resolution replaces resolution no. 04-2001 dated the 10th day of July 2001.

WHEREAS, the Port of Skamania County has signed a Letter of Intent and a Contingency Agreement with LifeTek, Inc., for the lease of a multi-use industrial building,

WHEREAS, the Port of Skamania County applied for financial assistance from the Washington State Community Economic Revitalization Board, CERB, for the design and construction of a multi-use industrial building,

WHEREAS, the Port of Skamania County has received and accepted an Initial Offer of Financial Aid from CERB, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY, that the Executive Director of the Port of Skamania County is hereby authorized and directed to execute, on behalf of the Board of Commissioners, a Final Contract, between the Community Economic Revitalization Board and the Port of Skamania County, and such other documents as may be required for securing aid in financing the cost of this multi-use facility.

A copy of the Initial Offer of Financial Aid and the General and Special Conditions of the Final Contract are attached hereto and made a part of as though set forth herein in full.

The Port of Skamania County has accepted the offer of financial aid from CERB in the amount of \$342,000 as a general obligation loan, and a grant in the amount of \$500,000. Repayment of said general obligation loan and grant shall be in accordance with the Final Contract and more particularly as follows:

Repayment of the general obligation loan is as stipulated in the Initial Offer of Financial Aid; with deferral of principal and interest repayments for five (5) years, with interest at

RESOLUTION No. 05-20012

the rate of two percent (2%), interest to accrue during the deferral period, the first payment commencing in year six (6) consisting of accrued interest only, and commencing in year seven (7) with 1/14 of the loan principal plus interest on the unpaid balance due annually for the years seven through twenty.

The Port of Skamania County reserves the right to prepay the loan at any time without penalty.

This obligation is a legal general obligation of the Port of Skamania County and the Board of Commissioners hereby pledges its full faith and credit to the payment thereof.

The Port shall use their currently established CERB fund and assure there are sufficient monies placed in this fund to meet the above-described repayment schedule. The source of payment is Port revenues.

PASSED THIS SESSION THIS 24th day of July, 2001.

PORT OF SKAMANIA COUNTY COMMISSIONERS



Matt Masco, Commissioner



Brian Adams, Commissioner



Judy Teitzel, Commissioner

Attest:



Anita Gahimer Keith Chamberlain
Executive Director

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION No. 05-2001

A Resolution authorizing the Executive Director to execute an agreement with the Washington State Community Economic Revitalization Board, CERB, for financial aid for the design and construction of a multi-use industrial building.

Recitals

WHEREAS, this resolution replaces resolution no. 04-2001 dated the 10th day of July 2001.

WHEREAS, the Port of Skamania County has signed a Letter of Intent and a Contingency Agreement with LifeTek, Inc., for the lease of a multi-use industrial building,

WHEREAS, the Port of Skamania County applied for financial assistance from the Washington State Community Economic Revitalization Board, CERB, for the design and construction of a multi-use industrial building,

WHEREAS, the Port of Skamania County has received and accepted an Initial Offer of Financial Aid from CERB, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY, that the Executive Director of the Port of Skamania County is hereby authorized and directed to execute, on behalf of the Board of Commissioners, a Final Contract, between the Community Economic Revitalization Board and the Port of Skamania County, and such other documents as may be required for securing aid in financing the cost of this multi-use facility.

A copy of the Initial Offer of Financial Aid and the General and Special Conditions of the Final Contract are attached hereto and made a part of as though set forth herein in full.

The Port of Skamania County has accepted the offer of financial aid from CERB in the amount of \$342,000 as a general obligation loan, and a grant in the amount of \$500,000. Repayment of said general obligation loan and grant shall be in accordance with the Final Contract and more particularly as follows:

Repayment of the general obligation loan is as stipulated in the Initial Offer of Financial Aid; with deferral of principal and interest repayments for five (5) years, with interest at

RESOLUTION No. 05-20012

the rate of two percent (2%), interest to accrue during the deferral period, the first payment commencing in year six (6) consisting of accrued interest only, and commencing in year seven (7) with 1/14 of the loan principal plus interest on the unpaid balance due annually for the years seven through twenty.

The Port of Skamania County reserves the right to prepay the loan at any time without penalty.

This obligation is a legal general obligation of the Port of Skamania County and the Board of Commissioners hereby pledges its full faith and credit to the payment thereof.

The Port shall use their currently established CERB fund and assure there are sufficient monies placed in this fund to meet the above-described repayment schedule. The source of payment is Port revenues.

PASSED THIS SESSION THIS 24th day of July, 2001.

PORT OF SKAMANIA COUNTY COMMISSIONERS



Matt Masco, Commissioner



Brian Adams, Commissioner



Judy Teitzel, Commissioner

Attest:



~~Anita Gahimer~~ Keith Chamberlain
Executive Director

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION No. 04-2001

A Resolution authorizing the Executive Director to execute an agreement with the Washington State Community Economic Revitalization Board, CERB, for financial aid for the design and construction of a multi-use industrial building.

Recitals

WHEREAS, the Port of Skamania County has signed a Letter of Intent and a Contingency Agreement with LifeTek, Inc., for the lease of a multi-use industrial building,

WHEREAS, the Port of Skamania County applied for financial assistance from the Washington State Community Economic Revitalization Board, CERB, for the design and construction of a multi-use industrial building,

WHEREAS, the Port of Skamania County has received and accepted an Initial Offer of Financial Aid from CERB, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY, that the Executive Director of the Port of Skamania County is hereby authorized and directed to execute, on behalf of the Board of Commissioners, a Final Contract, between the Community Economic Revitalization Board and the Port of Skamania County, and such other documents as may be required for securing aid in financing the cost of this multi-use facility.

A copy of the Initial Offer of Financial Aid and the General and Special Conditions of the Final Contract are attached hereto and made a part of as though set forth herein in full.

The Port of Skamania County has accepted the offer of financial aid from CERB in the amount of \$342,000 as a general obligation loan, and a grant in the amount of \$500,000.

Repayment of the general obligation loan is as stipulated in the Initial Offer of Financial Aid; with deferral of principal and interest repayments for five (5) years, with interest at the rate of two percent (2%), interest to accrue during the deferral period, the first payment commencing in year six (6) consisting of accrued interest only, and

RESOLUTION No. 04-20012

commencing in year seven (7) with 1/14 of the loan principal plus interest on the unpaid balance due annually for the years seven through twenty.

The Port of Skamania County reserves the right to prepay the loan at any time without penalty.

This obligation is a legal general obligation of the Port of Skamania County and the Board of Commissioners hereby pledges its full faith and credit to the payment thereof.

The Port shall use their currently established CERB fund and assure there are sufficient monies placed in this fund to meet the above-described repayment schedule. The source of payment is Port revenues.

PASSED THIS SESSION THIS 10th day of July, 2001.

PORT OF SKAMANIA COUNTY COMMISSIONERS



Matt Masco, Commissioner



Brian Adams, Commissioner



Judy Teitzel, Commissioner

Attest:



Anita Gahimer
Executive Director

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION No. 03-2001

A Resolution authorizing the Executive Director to transfer of monies between Port funds.

Recitals

WHEREAS, the Port of Skamania County Board of Commissioners authorized the Treasurer of Skamania County to act as the Treasurer for the Port of Skamania County,

WHEREAS, the Board of Commissioners of the Port of Skamania County has, by Resolution Number 02-2000, established the following funds:

GENERAL FUND
BEACON ROCK GOLF COURSE (BRGC) CAPITAL IMPROVEMENT FUND
CAPITAL DEVELOPMENT FUND
WIND RIVER NURSERY SITE FUND
SALARIES, WAGES AND BENEFITS FUND

WHEREAS, the Board of Commissioners of the Port of Skamania has determined it is in the best interest of the Port to maintain and issue warrants from these funds,

WHEREAS, the Port of Skamania County purchases Certificates of Deposit, and has initiated Money Market Accounts, for the purposes of investment of monies from these funds,

WHEREAS, the Port of Skamania County Board of Commissioners has, by Resolution 01-2001, authorized the Executive Director to make deposits and withdrawals of Port funds and monies for the purpose of investment, and to receive interest thereon, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY, that the Executive Director of the Port of Skamania County is hereby authorized to move Port monies between any and all Port funds by written direction to the Treasurer of Skamania County.

PASSED THIS SESSION THIS 10th day of April, 2001.

RESOLUTION No. 03-20012

PORT OF SKAMANIA COUNTY COMMISSIONERS



Matt Masco, Commissioner



Brian Adams, Commissioner



Judy Teitzel, Commissioner

Attest:



Anita Gahimer
Executive Director

PORT OF SKAMANIA COUNTY

RESOLUTION NO. 02-2001

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF
SKAMANIA COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO SEEK
FUNDING AND ACT ON THE BOARD'S BEHALF IN THE CONSTRUCTION OF A
MULTI-PURPOSE INDUSTRIAL FACILITY**

Recitals

WHEREAS, the Port of Skamania County conducts economic development activities and provides opportunities for business growth and job creation,

WHEREAS, it is in the best interest of the Port to construct a multi-purpose industrial building for such opportunities,

WHEREAS, the Port has a "bird-in-hand" tenant to occupy a multi-purpose industrial facility,

WHEREAS, the Port has signed a Letter of Intent and a Contingency Agreement with such tenant, and

Now, therefore, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County as follows:

Anita Gahimer, Executive Director, is authorized to seek all necessary funding, including Washington State CERB funding, to construct a multi-purpose industrial building, and further authorizes her to act on the Board's behalf for this project.

Passed by the Commissioners of the Port of Skamania County, this 13th day of February 2001.

PORT OF SKAMANIA COUNTY COMMISSIONERS

Matt Masco, Commissioner


Brian Adams, Commissioner


Judy Teitzel, Commissioner

Attest:


Anita Gahimer
Executive Director

APPROVED AS TO FORM:


Ken Woodrich, Attorney for the Port
of Skamania County

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION NO. 01-2001

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF
SKAMANIA COUNTY AUTHORIZING THE INVESTMENT OF FUNDS**

Recitals

WHEREAS, The Port periodically has funds which are available for investment,

WHEREAS, It is in the best interest of the Port to invest such funds and receive interest thereon,

WHEREAS, Under RCW Chapter 39.59 Port Districts are given investment authority for their funds and monies in their custody,

WHEREAS, the Treasurer of Skamania County is the Treasurer of the Port of Skamania County, and,

WHEREAS, the Treasurer is authorized, with limitations, under RCW Chapter 39.58 to deposit in investment deposits, any public funds available for investment when directed in writing by the Port,

Now, therefore, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County as follows:

Anita Gahimer, Executive Director, is authorized to order the Treasurer to make deposits and withdrawals of Port funds and monies for the purpose of investment and to receive interest thereon.

Passed by the Commissioners of the Port of Skamania County, this ¹³~~23~~rd day of ^{February} January 2001.

PORT OF SKAMANIA COUNTY COMMISSIONERS

Matt Masco, Commissioner



Brian Adams, Commissioner



Judy Teitzel, Commissioner

Attest:



Deana Midland
Administrative Assistant

APPROVED AS TO FORM:



Ken Woodrich, Attorney for the Port
of Skamania County



SAUNDRA WILLING
SKAMANIA COUNTY TREASURER

P.O. Box 790
Stevenson, Washington 98648

RECEIVED

JAN 22 2001
PHONE
509-427-9410

DATE: January 19, 2001

TO: All Districts

RE: Investment Authority

To keep the records up to date in this office, at the beginning of each year I would like a resolution from the board of commissioners in each district identifying the person who will be responsible for directing the county treasurer on investments.

Thank you very much.

Sincerely,

Sandra Willing
Skamania County Treasurer