

**Port of Skamania County
Minutes of the
Board of Commissioners Meeting
May 11, 2004**

Call to Order: Commissioner Dave Prosser called the meeting to order at 4:00 p.m.

Attendance: In attendance from the Port were Commissioner Dave Prosser, Commissioner Doug McKenzie, Commissioner Judy Teitzel, Business and Project Development Manager John McSherry, Facilities & Operations Manager Keith Chamberlain, Port Attorney Ken Woodrich and Financial & Administrative Manager Deana Midland. There were no members of the public in attendance.

Public Comment: Commissioner Dave Prosser opened public comment from 4:00 to 4:30 p.m.

Minute Approval: Commissioner Judy Teitzel made a motion to approve the minutes of the April 27, 2004 meeting. Commissioner Doug McKenzie seconded the motion. The motion passed.

Vouchers: Commissioner Doug McKenzie made a motion to approve Pre-Issued General Fund Vouchers Numbered 15062 through 15066 in the amount of \$4,742.29. Commissioner Judy Teitzel seconded the motion. The motion passed.

Commissioner Doug McKenzie made a motion to approve Pre-Issued General Fund Vouchers Numbered 15067 through 15068 in the amount of \$5,315.00. Commissioner Judy Teitzel seconded the motion. The motion passed.

Commissioner Doug McKenzie made a motion to approve General Fund Vouchers Numbered 15069 through 15093 in the amount of \$13,252.97. Commissioner Judy Teitzel seconded the motion. The motion passed.

Commissioner Judy Teitzel made a motion to accept Resolution Numbered 12-2004, a Resolution of the Board of Port Commissioners approving the changes to the current Personnel Policy. Commissioner Doug McKenzie seconded the motion. The motion passed.

Attorneys Report: Ken reported to the Commissioners the Borups appealed. He also let them know he would not be handling the appeal a WGEP representative would be.

Facilities & Operations Manager: Keith reported to the Commissioners, he has mailed a letter and an earnest money check to George Landsburg. As of today we have not heard a response from him.

Keith reported on the Art Piece in the park.

Keith reported he has hired Bill Midland and Tyrell Midland to work with him on the restroom project.

Keith asked the Commissioners if they minded if he attended the WPPA Environmental Seminar.

Keith reported to the Commissioner Scott Mathany was not interested at this time on purchasing the Wind River Building.

Keith would like the Port to write a letter of support to Tanager and work with them on finding a spot for the tower.

Business and Project Development Report: John reported to the Commissioner we have received all permits to move forward with the Boat Launch project. The restroom project can begin on Friday and the Boat Ramp in November of this year.

John reported we received our grant from the State. He would like the ok to get a bid from KPFF and contract with them. The Commissioners told John to go for it.

John gave the Commissioners a copy of the letter from Scott Mathany.

John handed out to the Commissioner a copy of the Ports Comprehensive Plan.

John, Keith and Deana met with Peggy and Humaira from the EDC. We talked to them about a loan from WIB and what was needed from the Port to apply. There will be a 10% match and we will find out what the impact will be on the Port.

The Commissioners would like Keith to get a timber cruiser on the North Bonneville property.

Finance & Administrative Report: Deana handed out the cash flow for the Port to date for the Commissioners to review.

Executive Session: The Commissioners the Attorney and staff went into Executive Session at 5:20 for approximately 10 minutes to discuss property on the Executive Session Checklist.

The Commissioners the Attorney and staff came out of session at 5:30 pm with no decisions made.

Back into Regular Session

Commissioner Judy Teitzel made a motion to appoint Deana Midland Port Auditor according to the RCW 53.36.010 and RCW 53.36.140 as per Resolution Number 13-2004. Commissioner Doug McKenzie seconded the motion. The motion passed.

Commissioner Doug McKenzie made a motion to resolve Keith and Anita's Deferred Comp issue. Commissioner Judy Teitzel seconded the motion. The motion passed.

Commissioner Judy Teitzel asked Keith to bring a copy of his Social Security earnings so we can resolve his correction of his social security number.

Adjournment: The meeting adjourned at 6:00 pm.

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Next Meeting: The next scheduled meeting of the Board of Port Commissioners will be Tuesday, May 25, at 4:00pm.

APPROVED BY:

Commissioner Doug McKenzie

Commissioner Judy Teitzel

Commissioner Dave Prosser

ATTEST:

Deana Midland, Financial & Administrative Manager