

**Port of Skamania County
Minutes of the
Board of Commissioners Meeting
January 9, 2007
as Amended February 26, 2008**

Call to Order: President Dave Prosser called the meeting to order at 4:10 p.m. with public comment open until 4:40 p.m.

Attendance: In attendance from the Port were Commissioner Roger Whitaker, Commissioner Dave Prosser, Commissioner Judy Teitzel, Port Attorney Ken Woodrich, Port Manager John McSherry, Finance Manager Barbara Irving, and Facilities Specialist Karl Wilkie.

Public Comment: No public were in attendance.

Meetings and Seminars: None

Minute Approval: Commissioner Teitzel made a motion to approve the minutes of the December 19, 2006 regular scheduled meeting. Commissioner Whitaker seconded the motion. The motion carried.

Voucher Approvals:

Commissioner Whitaker made a motion to approve General Fund Pre-Issued Vouchers Numbered 10062 through 10069 in the amount of \$4,105.73 dated December 27, 2006. Commissioner Teitzel seconded the motion. The motion carried.

Commissioner Whitaker made a motion to approve General Fund Vouchers Numbered 10070 through 10106 in the amount of \$87,923.08 dated January 9, 2007. Commissioner Teitzel seconded the motion. The motion carried.

Administrative Approvals: Resolution No. 1-2007 authorizing the investment of funds was read. Commissioner Teitzel made a motion to approve Resolution No. 1-2007 authorizing Roger Whitaker, Secretary of the Board of Port of Skamania County Commissioners and Tina Tarani, Accounting Technician to order the Treasurer to make deposits and withdrawals of Port funds and monies for the purpose of investment and to receive interest. Commissioner Whitaker seconded. Motion carried.

Manager McSherry presented a new contract for Port Attorney Ken Woodrich. Manager McSherry recommended that the Commission authorize him to sign the contract. Commission so authorized.

Staff Reports:

- **Financial/Budget Report:** Finance Manager Barbara Irving is working on closing 2006 financial records and opening the new year.
- **Facilities Report:** Facilities Specialist Karl Wilkie report on general maintenance projects that he is currently working on.
- **Attorney's Report:** None
- **Manager's Report:**
 1. Old Saloon. The Crab Shack owner, Kent Vaughters has not resolved the back rent issue and is now 4 months behind. Commission recommended that the attorney write a letter to Mr. Vaughters asking for resolution.
 2. Evergreen Building. H & H Ecosystems has not yet signed their lease and has asked Manager McSherry to split their lease with their other business. After conferring with attorney, it was recommended not to allow this. Commission concurred and wanted an immediate decision on their lease to happen.
 3. Parcel 2. Chris Heuker is still interested in making an offer for Parcel 2. Manager McSherry will continue to work with him.
 4. Policies need to be created for various areas in the Port, i.e. tenant dog policy, define part time benefits, etc. Manager McSherry will be bringing policies to the Commission for approval as they are created.
 5. Cruise ships are booking dock time with us for 2007 at a record level due to Hood River's flooding problem and the ships not being able to dock there.
 6. Suite 60 is marketed for rent. A small company has looked at the space.
 7. EDC's annual meeting is Thursday, January 11th.
 8. Wave Attenuation: No progress from last meeting.

Other Business:

The Chamber of Commerce's annual meeting is January 24th.

Executive Session: None.

Adjournment: President Prosser adjourned the meeting at 4:56p.m.

Next Meeting: The next regularly scheduled meeting of the Board of Port Commissioners will be, Tuesday January 23, 2007 at 4:00 p.m.

APPROVED BY:

Commissioner Judy Teitzel, Pres.

Commissioner Tony Bolstad, V. Pres.

Commissioner W.D Truitt, Secretary

ATTEST:

John McSherry, Port Manager