

**Port of Skamania County
Board of Commissioners
Regular Seconded Monthly Meeting
May 28, 2002**

Call to Order: Commissioner Brian Adams called the meeting to order at 4:00 p.m.

Attendance: Commissioner Judy Teitzel, Commissioner Brian Adams, Executive Director Anita Gahimer, Port Attorney Ken Woodrich, Facilities Specialist Keith Chamberlain, Business and Project Development Manager John McSherry, and Administrative Assistant Deana Midland. Mike Garvison, Skamania County Auditor, attended during a portion of the meeting.

Commissioner McKenzie was absent due to vacation. His absence was excused.

Approval of Minutes: Commissioner Judy Teitzel made a motion to approve the minutes of the May 14, 2002 meeting. Commissioner Brian Adams stepped down and seconded the motion. The motion passed.

Public Comment: There was no public comment.

Vouchers: Commissioner Judy Teitzel made a motion to approve Pre-Issued General Fund Vouchers Numbered 13458 through 13462, in the amount of \$3,226.70. Commissioner Brian Adams stepped down and seconded the motion. The motion passed.

Commissioner Judy Teitzel made a motion to approve General Fund Vouchers Numbered 13463 through 13489 in the amount of \$24,347.75. Commissioner Brian Adams stepped down and seconded the motion. The motion passed.

Other: Anita presented a clean copy of the Personnel Section of the Management Guide and went over with the Commissioners each of the corrections she had incorporated as a result of their direction during the workshop on the 21st of May. Anita reported on a staff meeting she held with all staff at which she presented the new Personnel Section, reviewing briefly each page, and the procedure for acceptance and implementation. Judy Teitzel made a motion to accept the change Anita made to Section 303, Vacation, to an effective date of April 1, 2002, (so no employees would lose any benefits), and also to accept the clean copy as presented by Anita which incorporated the hand made changes on May 21, and was approved on May 21, 2002. Commissioner Brian Adams stepped down and seconded the motion. The motion passed.

Anita gave an update on LifeTek. She reported she met with Greg and Pattie Arnold as requested. The Arnolds commented to Anita they are not in a financial position to pay any up front cash to the Port and they would like to settle with the Port for a fixed sum which they are committed to paying in full under whatever terms are agreed to.

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Commissioner Judy Teitzel made a motion to make a correction on page 1, which was a typographical error, and on page 4, to remove the dollar amount off, to the minutes of the May 14th meeting approved earlier in the meeting. Commissioner Adams stepped down and seconded the motion. The motion passed.

Anita reported to the Commissioners that Joanna from the Pioneer had asked her for permission to listen to the tape of our special workshop meeting held on the 21st of May, and Joanna came in later that same day and listened to the tape.

The Commissioners set at date of June 13th at 4 pm to discuss the Executive Directors roles, responsibilities and authorities with Anita.

Anita asked the Commissioners for direction on approval of the Comprehensive plan which has been in the final draft state for some time. The Commissioners commented they need more time to review the document and would like to discuss the Plan at a later date. Anita wanted to know how they would like to approach holding discussion. It was agreed by the Commissioners it will be added to the Agenda of the workshop on June 13th.

Next Meeting: The next meeting of the Board of Commissioners will be a special workshop meeting to be held on Thursday, June 13, 2002, beginning at 4:00 pm.

The next regular monthly meeting of the Board of Commissioners will be our first monthly meeting of June, to be held on Tuesday, June 11, 2002, at 4:00 p.m.

Adjournment: The meeting was adjourned at 4:45 pm.

Commissioner Doug McKenzie

Commissioner Judy Teitzel

Commissioner Brian Adams

ATTEST:

Deana Midland, Administrative Assistant