

**Port of Skamania County
Minutes of the
Board of Commissioners
Regular Second Monthly Meeting
September 24, 2002**

Call to Order: In the absence of Board President Commissioner Teitzel, Board Secretary Commissioner Doug McKenzie called the meeting to order at 4:04 p.m.

Attendance: Commissioner Doug McKenzie, Commissioner Dave Prosser, Executive Director Anita Gahimer, Port Attorney Ken Woodrich, Facilities Specialist Keith Chamberlain, and Business and Project Development Manager John McSherry. Public in attendance was Keith Leggett. Commissioner Teitzel was on an excused absence.

Approval of Minutes: Commissioner Doug McKenzie stepped down and made a motion to approve the meeting minutes of September 10, 2002, Commissioner Dave Prosser seconded the motion. The motion passed.

Public Comment: Keith Leggett presented a proposal to work with the Port through lease agreements and permits to operate a Sailing School and related activities on the Columbia River. Keith handed out letters of recommendation which he had received after he submitted proposal packages to the Port. Discussion on the prospect ensued. Anita will review the proposal and make a recommendation to the Board.

Vouchers: Commissioner Doug McKenzie stepped down and made a motion to approve General Fund Vouchers Numbered 13746 through 13788 in the amount of \$32,085.13. Commissioner Dave Prosser seconded the motion. The motion passed.

Commissioner Doug McKenzie stepped down and made a motion to approve Pre-Issued Capital Development Fund Voucher Numbered 20076 in the amount of \$58,624.64. Commissioner Dave Prosser seconded the motion. The motion passed.

Ken reported on a recent case in court on telecommunications.

Other: Anita gave a mid-month update on current port activities:

- ICT Contingency Agreement has been sent to their Headquarters office for signature.
- Wind River Mines is continuing to make progress in their move-out.
- Presentation Booth at River Fest was successful. John did a very good job in preparing and managing our booth.
- Governors Conference Spokane, which she attended, was very valuable. There were over 450 economic development professionals in attendance.

Anita reported John completed the selection of the best-qualified firm to do our technical assistance engineering and design of our Tichenor Building fiber optic cable project. Anita explained the contract will include specific tasks. The route determination task will be complete and accepted prior to initiating the next tasks. She will arrange for a presentation to the Board on route options.

Anita reported she would like to have a Port Budget retreat and dinner on November 1st beginning at 3:00 pm, with a dinner at 7:00 pm.

Anita reported she completed the BRGC lease per the Commissioners direction. The agreement was personally picked up by Jim Borup. Anita has had no further communication with Mr. Borup or the public.

Anita reported the EDC Community Connectivity Grant Project which the EDC asked the Port to partner on.

Anita reported she is ready to move ahead with an architectural firm to look at options for accommodating the call center business she and John have been talking to the last couple of months.

Anita reported State F & W would be here on the 25th to walk through the boat launch and waterfront. Commissioner Dave Prosser said he would like to attend this walk through. The tour is a regulatory review of our permit application for the Boat Launch Improvement Project.

Anita handed out a copy of the Community Actions Team's recent updated of the WACERT Project Priority List. Anita and the Commissioner discussed both the old and new Port projects on the list.

Anita did a presentation to the City of Stevenson on the Port-City partnership to landscape, provide drainage, and improve parking at the intersection of Russell and Cascade Avenues along the BNSF tracks. Her goal was to gain City Council's support of the project and pay their half of the BNSF Easement cost. Anita reported the meeting went very well. Anita passed on City Council's desire to have a joint meeting so council members can become more knowledgeable about the Ports future plans for the waterfront, and future partnerships can be explored. Anita will plan such a joint meeting after our budget and planning efforts this year are complete.

Anita verified the Commissioners had received information on the Public Information Act and the Open Public Meeting Act sent out by WPPA.

Anita reported it is time to renew the Port's Contract with CGEDA. She commented it is a benefit to the Port to stay involved and remain a member of this organization. The Commissioner approved Anita to sign the contract.

Executive Session: The Commissioners did not call an Executive Session.

Next Meeting: The next regular monthly meeting of the Board of Commissioners will be held on Tuesday, October 8, 2002, at 4:00 pm.

Adjournment: The meeting was adjourned at 5:50 pm.

Following adjournment, after the Commissioners went outside, a photo was taken of each for the Ports website.

Commissioner Doug McKenzie

Commissioner Judy Teitzel

Commissioner Dave Prosser

ATTEST:

Deana Midland, Administrative Assistant