Port of Skamania County
Minutes of the
Board of Commissioners
March 23, 2004

Call to Order: Commissioner Judy Teitzel called the meeting to order at 4:00 p.m.

Attendance: In attendance were Commissioner Doug McKenzie, Commissioner Judy Teitzel, Business and Project Development Manager John McSherry, Attorney Katie Archer, and Finance & Administrative Manager Deana Midland. There were members of the Public in attendance, Brian Adams of Saw.Net, Peggy Bryan of the Skamania County EDC and Theresa Lusty of the EDC. Commissioner Dave Prosser was on an excused absence from the meeting.

Public Comment: Commissioner Judy Teitzel opened the meeting for public comment and kept public comment period open until 4:30 pm.

Brian Adams of Saw.Net asked the Commissioners to consider letting him put a tower on the property in Carson at the Wind River Building. The tower would bring Broad Ban Telecommunications to the Wind River Valley. Brian would be requesting a 30x30 piece and he would install a fence around the site. Brian is also going to be approaching the Skamania County PUD. The Commissioners asked Brian for more information and they would like to have it at the April 13th meeting. Commissioner Doug McKenzie asked John to bring Keith up to speed and see what may work when he returns from vacation.

Minutes: Commissioner Doug McKenzie made a motion to approve the Minutes of the March 8, 2004 regular meeting. Commissioner Judy Teitzel stepped down and seconded the motion. The motion passed.

Vouchers: Commissioner Doug McKenzie made a motion to approve General Fund Vouchers dated March 23, 2004, Numbered 14972 through 14994 in the amount of $13,626.67. Commissioner Judy Teitzel stepped down and seconded the motion. The motion passed.

Commissioner Doug McKenzie made a motion to approve Pre-Issued General Fund Voucher dated March 9, 2004, in the amount of $5,126.36. Commissioner Judy Teitzel stepped down and seconded the motion. The motion passed.

Mid Month Updates: Karl reported the Commissioners the water problem at the Old Saloon Building was under control. He is currently working on the Water System in Carson getting it back under control. He reported the tank at the Carson Water System was approximately ¾ of the way full and filling. Karl reported he had to order a new chlorine pump and it should be here by the end of the week for the Carson System.

The Commissioner asked that all employees please write on their time sheet the reason for over time.

John is going to a trade show in Portland. The Trade Show is being paid for by CGEDA they are covering the cost for all Ports in the Gorge Region. Commissioner Judy Teitzel would like John to give her more information on the show.

The Commissioners decided they only wanted to have one Costco Card and they would like the card to read Port of Skamania County instead of each employee having individual cards.

Commissioner Doug McKenzie made a motion to accept Resolution Numbered 10-2004, the Closure of the Capital Development Fund, the Salaries, Wages and Benefits Fund, the Beacon Rock Golf Course Capital Improvement Fund, Beacon Rock Capital Improvement Money Market and the General Fund-CERB. Commissioner Judy Teitzel stepped down and seconded the motion. The motion passed.

Commissioner Doug McKenzie made a motion to accept Resolution Numbered 11-2004, the closure of the Advance Travel Account and the Petty Cash Account located at First Independent Bank. Commissioner Judy Teitzel stepped down and seconded the motion. The motion passed.

Deana handed out the financials for January and February and went through them with the Commissioners and asked if they had any comments or questions.

Deana gave the Commissioners a letter from Kent Vaughters asking if his lease increase could be postponed for a couple more months. The Commissioners decided the increase could wait till July 1st 2004.

John reported to the Commissioners someone is interested in leasing Suite #40.

Executive Session: The Commissioners went into Executive Session at 5:40 pm for approximately 5 minutes to discuss litigation.

They came out of Executive Session at 5:43 pm with no decisions being made.

The Commissioner went back into regular session at 5:30 pm.

The Commissioners went into a second Executive Session at 5:45 pm for approximately 10 minutes to discuss personnel.

They came out of Executive Session at 5:55 pm with no decisions being made.

The Commissioner went back into regular session at 5:55 pm.

The Commissioners went into a third Executive Session at 6:00 pm for approximately 10 minutes to discuss personnel.

They came out of Executive Session at 6:15 pm with no decisions being made.

The Commissioner went back into regular session at 6:15 pm.

Adjournment: The meeting adjourned at 6:45 pm.

Next Meeting: The next regularly scheduled meeting of the Board of Port Commissioners will be Tuesday, April 13, 2004, at 4:00pm.

Approved By:

Commissioner Judy Teitzel

Commissioner Doug McKenzie

Commissioner Dave Prosser

ATTEST:

Deana Midland, Financial & Admin. Manager