

**Port of Skamania County**  
**Minutes of the Board of Commissioners**  
**May 16, 2023**

**In attendance:** Commissioner Kingston, Commissioner Broughton, Commissioner Taylor, Director Pat Albaugh (Zoom), Finance Manager Cindy Bradley, Auditor Monica Masco (Zoom), Attorney Seth Woolson (Zoom), Facilities Manager Doug Bill, Minute Taker Wanda Scharfe

**Absent:**

**Guests:**

**Call to Order:** Commissioner Taylor called the meeting to order at 5:00 p.m.

**Public Comment:** No public comment received prior.

**Consent Agenda:** The following items were presented for Commissioner's approval. (Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of individual items is requested by a commissioner, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items. )

**1. Approval of the Minutes**

April 18, 2023, Minutes

**2. Approval of Vouchers**

Pre-Issued General Fund Vouchers 05/05/2023 \$162,252.03

21672-21694 (Checking)

Electronic Fund Transfers (EFT ) 05/05/2023 -01 thru 05/05/2023 - 05

General Fund Vouchers 05/19/2023 \$36,596.54

21695-21704 (Checking)

Electronic Fund Transfers (EFT ) 05/19/2023-01 thru 05/19/2023-04

--MOTION—Commissioner Kingston made a motion; Commissioner Broughton seconded the motion to approve consent agenda items 1 through 2 as presented. All voted in favor and the motion carried unanimously.

**Commissioner's Reports:** Commissioner Broughton informed the Commission that the Skamania EDC would be holding its Annual Board Retreat on Thursday, May 18<sup>th</sup>.

**Facilities Update:** Doug Bill noted a new A/C unit has been installed in the Evergreen Building in North Bonneville. The facilities department has repaired 2 waterlines at the boat launch restrooms. A new seasonal employee has been hired and will start next Monday. Fishing

season has started and there are parking & overflow issues in the boat launch area. The boat docks are on hold waiting for parts to complete repairs. The goal is to have the docks in the week before Memorial Day. The new conference room office chairs have arrived. The transient population has been clear for the time being. However, that is expected to change.

**Executive Director Report:** Brian Adams has contacted the Port to notify us has handed out eviction to tenants in the trailer park next to the tracks. The property is slated to be cleared out and offered for sale. Currently it zoned as “mobile home residential,” but the City Attorney indicated it could be rezoned. The Army Corps has contacted the Port to set up a tour of property at 458 Evergreen Drive now that the Radon testing came back as not excessive and is in line with county levels. The .09 fund will reimburse the rock crushing project in North Bonneville. Commissioner Kingston asked for clarification on the Port’s Tour Boat docking cancellation policy.

**Finance Report:** Cindy Bradley presented the financial report. Notable expenses and receipts were reviewed. LGIP Investment Account and Earnings were reviewed. All tenants are current.

**Attorney’s Report:** Attorney Seth Woolson noted he has been working on a general memo for Port Districts. There will be no charge for this memo.

**Business:**

**Adjourned:** Meeting adjourned at 5:13 p.m.

**APPROVED BY:**

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Commissioner Ray Broughton, Secretary (District 1)

ATTEST: \_\_\_\_\_ Commissioner Jennifer Taylor, President (District 2)  
Wanda Scharfe, Minutes Taker

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Commissioner Todd Kingston, Vice President (District 3)