

# AGENDA

## Port of Skamania County, Board of Commissioners October 17, 2023 Regular Meeting

Zoom Link

<https://us02web.zoom.us/j/89118141250?pwd=UTVROUN6TllkcURHSVlpUVNjbGdlZz09>

Meeting ID: 891 1814 1250

Passcode: 533831

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### **Call to Order**

**Public Comment** - Any written comments received before the meeting.

**Consent Agenda** Items will be considered and approved on a single motion. Any Commissioner may, by request, remove an item from the agenda prior to approval.

### **Approval of the Minutes**

1. Regular Meeting – September 19, 2023

### **Voucher Approvals**

2. Pre-Issued Voucher Approval 10/05/2023 \$60,409.31  
Checking 21871-21892 (10/05/2023)  
Electronic Fund Transfers (EFT) #10/05/2023-01 thru 10/05/2023-09  
  
General Fund Voucher approvals 10/20/23 \$74,826.11  
Checking #21893-21905 (10/20/2023)  
EFT Transactions #10/20/2023-01 THRU #10/12/2023-06

**--MOTION-- to approve the consent agenda items 1 through 2 as presented.**

### **Commissioner & Staff Reports**

- Commission Update
- Manager's Report
- Facilities Update
- Attorney's Report
- Finance Manager's Report – September 2023

## **New Business & Administrative Approvals**

### **Preliminary Budget Review**

- Salaries / Personnel
- Leases
- Capital Projects
- Property Tax Levy

### **Discussion/Action – Staff Wage Ranges**

--MOTION—to approve the Facilities Specialist II wage range between \$18 to \$35 per hour and the Facilities Manager wage range between \$25 to \$50 per hour.

### **Discussion/Action – Skamania EDC / Washington Investment Fund (WIF) -Payoff Request**

--MOTION—to authorize Executive Director Pat Albaugh to pay off Washington Investment Fund line of credit.

### **Discussion / Action - Cascades Business Park – PBS Engineering Proposal for Streetlights**

--MOTION—to accept the proposal and authorize Executive Director Pat Albaugh to enter into the agreement with PBS Engineering for the scope of work as presented.

### **Discussion / Action -Skamania Economic Development Shared Services 2023 Third (3<sup>rd</sup>) Quarter Performance**

--MOTION—to approve the performance of the Skamania Economic Development Council Shared Services contract for the 3<sup>rd</sup> Quarter of 2023.

### **Discussion / Action - Teitzel Lease - Skamania Lawyer, PLLC – Donald Collins**

--MOTION—to ratify the month-to-month Skamania Lawyer, PLLC lease as presented for the North Bonneville lease Suite C-1 located in the Teitzel building for a monthly lease rate of \$175.00 plus Washington State Leasehold tax in the amount of 12.84% effective October 5, 2023. The Commission acknowledges that the security deposit is less than the 1-year statutory requirement.

### **Discussion / Action - DryBox Shipping Container Purchase**

--MOTION—to authorize the purchase of a 40 ft shipping container with a rollup door in the amount of \$5,869,65.

Executive Session PER RCW 42.30.110

### **Adjournment**

Next Meeting: November 14, 2022, 5 p.m. Budget Hearing