

## Fiscal Year 2023 Budget Schedule

9/15/22	Thursday	Preliminary Budget Available
9/20/22	Tuesday 5 p.m.	Review Budget Schedule with Commission
9/29/22	Thursday	Legal Notice to the Paper- run on Oct 5th & Oct 12th
10/6/22	Thursday 10:00 a.m.	Staff Workshop
10/13/22	Thursday 10:00 a.m.	Staff Workshop
10/18/22	Tuesday 5:00 p.m.	<u>Regular Port Commission Meeting</u> 1 <sup>st</sup> Preliminary budget review with Commission: <ul style="list-style-type: none"><li>- Salaries / Personnel</li><li>- Leases</li><li>- Capital Projects</li><li>- Property Tax Levy</li></ul>
10/27/22	Thursday 12:00 p.m.	Budget Hearing Legal Notice due to Pioneer Per RCW 53.35.020 to run on Nov. 2nd & Nov 9th
11/15/22	Tuesday 5:00 p.m.	<u>Regular Port Commission Meeting</u> Public Hearing and Budget Adoption Per RCW 53.35.030
By 12/05/22	Monday	Certified copy of final budget due to County Clerk per RCW 53.35.045 = copies to county offices: Commissioner, Assessor, Auditor of both resolutions, Certified Tax Levy and Budget Summary

## RCW Sections

### 53.35.010

#### Preliminary budget.

On or before the 15th day of September of each year each port commission shall prepare a preliminary budget of the port district for the ensuing fiscal year showing the estimated expenditures and the anticipated available funds from which all expenditures are to be paid.

[1959 c 159 § 1.]

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### 53.35.020

#### Publication of notice of preliminary budget and hearing.

Following the preparation of the preliminary budget, the port commission shall publish a notice stating that the preliminary budget of the port district has been prepared and placed on file at the office of the port district; that a copy thereof may be obtained by any taxpayer at an address set forth in the notice; that the commission will meet at a date, hour and place set forth in the notice, such date to be not earlier than September 15th and not later than the first Tuesday following the first Monday in October, for the purpose of fixing and adopting the final budget of the port district for the ensuing year. The notice shall be published once each week for two consecutive weeks in a legal newspaper of the district, or if there is none, in any newspaper of general circulation in the county, the first publication to be not less than nine days nor more than twenty days prior to the date of the hearing.

[1959 c 159 § 2.]

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### 53.35.030

#### Hearing — Final budget.

On the day set by the notice provided for in RCW [53.35.020](#) the commission shall meet at the place and hour designated for the purpose of a hearing on the budget and adoption of a final budget. Any person may present objections to the preliminary budget following which the commission shall, by resolution adopt a final budget.

[1959 c 159 § 3.]

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### 53.35.040

#### Final budget to be filed with county commissioners.

It shall be the duty of the commissioners of port districts, for the purpose of levying port district taxes, to file with the clerk of the board of county commissioners\* on or before the Wednesday next following the first Monday in October in each year a certified copy of such final budget which shall specify the amounts to be raised by taxation on the assessed valuation of the property in the port district.

[1959 c 159 § 4.]

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### 53.35.045

#### Alternate date for filing final budget.

Notwithstanding any provision of law to the contrary, the board of commissioners of a port district may file with the clerk\* of the county legislative authority a certified copy of the port district final budget, provided for in RCW [53.35.040](#), on the **first Monday in December**. The board of port commissioners may also set other dates relating to the budget process, including but not limited to the dates set in RCW [53.35.010](#) and [53.35.020](#) to conform to the alternate date for final budget filing. [1974 ex.s. c 19 § 1.]

*\*Deliver the "duplicate attests" originals of the Tax Levy Resolution and Budget Resolution to the county offices of Assessor, Auditor and Commissioners. Tax Levy Certification is delivered to the Assessor's Office.*

9/29/2022 Thursday Legal Notice  
Run on Oct 5 & Oct 12

**NOTICE:**

**Budget Planning and Hearing**

**Port of Skamania County**

**Board of Commissioners**

Preliminary 2023 General Fund Budget Meeting and Final Budget Hearing.

The Port of Skamania County's Preliminary Budget has been prepared and is on file at the Post Office at 212 SW Cascade Avenue Stevenson, Washington 98648.

*October 18, 2022*

5:00 p.m.

Review Preliminary Budget with Commission

*November 15, 2022*

5:00 p.m.

Hearing and Adoption of Final Budget

Port Commission meetings are open, and the public is encouraged to attend. The Port holds one regularly scheduled meeting per month, every 3<sup>rd</sup> Tuesday 5:00 p.m. at the Port office.

Contact Pat Albaugh, Executive Director

[pat@portofskamania.org](mailto:pat@portofskamania.org)

509-427-5484

Publ: 10/5 & 10/12

10/27/22 Thursday Legal Notice  
Run on Nov. 2 & Nov. 9

**NOTICE:**

**Legal Notice**

**Budget Planning and Hearing**

**Port of Skamania County**

**Board of Commissioners**

2023 Final Budget Hearing.

November 15, 2022

5:00 p.m. Hearing and Adoption of Final Budget

Port Commission meetings are open, and the public is encouraged to attend. The Port holds one regularly scheduled meeting per month, every 3<sup>rd</sup> Tuesday 5:00 p.m. at the Port Office at 212 SW Cascade Avenue Stevenson, Washington 98648.

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Publ: 11/2 & 11/10