

# Port of Skamania County

## Minutes of Board of Commissioners June 18, 2024 Regular Meeting

**In Attendance:** Commissioner Taylor (via Zoom), Commissioner Broughton, Commissioner Kingston, Director – Pat Albaugh, Finance Manager – Cindy Bradly (via Zoom), Facilities Manager – Doug Bill, Auditor – Monica Masco, Seth Woolson (via Zoom), Minute Taker – Stephanie Goetz

**Guests:** Pat Rice

**Call to Order:** Commissioner Kingston called the meeting to order at 1700.

**Public Comment:** No public comment(s).

**Changes to the Agenda:** No Changes

**Consent Agenda:** The following items were presented for Commissioners' approval. *(Consent agenda are intended to be passed by a single motion to approve all listed actions.)*

1. Approval of the Minutes
  - May 21, 2024 Minutes
  
2. Approval of Pre-Issued General Fund Vouchers   **\$4,595.86**  
22173 – 22174 (Checking)  
Electronic Fund Transfers (EFT) 06/05/2024-01 thru 06/05/2024-05
  
- Approval of Pre-Issued General Fund Vouchers   **\$88,919.17**  
22175 – 22201 (Checking)
  
- Approval of General Fund Vouchers   **\$15,237.57**  
22202 – 22205 (Checking)  
Electronic Fund Transfers 06/20/2024-01 thru 06/20/2024-04

--MOTION-- Commissioner Broughton made a motion; Commissioner Taylor seconded the motion to approve consent agenda items 1 through 2 as presented.

### **Commissioner & Staff Reports**

**Attorney's Report:** All Public Works projects over \$2 million need to have wording incorporated in regarding apprenticeship.

**Finance Manager's Report:** \$541,000 in operating revenue positive to bottom line. No capital income or expenses. Expect to continue to move in a positive direction and then start spending some capital money in Q3/4 of this year. Working on closing out the IPG and IAA grants soon. All tenants are paying as agreed.

**Facilities Update:** All going well. CBP (Cascade Business Park) has 13 out of 14 pole bases complete. The City's project down at the boat ramp is going well.

**Commission Update:** None to report.

**Manager's Report:** We will be closing out two contracts soon as noted by Cindy. Working with Ecology for another agreement to get the clean-up done in Cascade Business Park. We are working to receive a no further action letter.

Beacon Rock Golf Course is currently operating well, and we've had positive feedback from patrons. We do have some interested parties should the current tenant decide to leave. We had a CERB meeting today regarding a tenant that may want to move to Cascade Business Park for a larger space. We are looking at the funding options for getting the first building started and completed. Currently, we have EPA money appropriated in the amount of approximately \$960,000 for pre-treatment and Washington state money at approximately \$970,000 for infrastructure. We can leverage that money for the required match with CERB. The EPA funds may be difficult to access but we have started that process. Wind River water system is still not operating. The County put in a new controller so that it could be variable speed and now nothing works.

Once the streetlights are done, we will be dedicating the road to North Bonneville. Do we want to have a dedication ceremony? Our 60<sup>th</sup> anniversary is in September of this year. Things are getting busy with recreational traffic and there are many events coming up. The first farmer's market of the season was last week, and it was well attended by people and vendors.

### **New Business & Administrative Approvals**

1. Discussion / Action – USACE lease: Army Corps has finally done an appraisal on the property after about a year. They have determined the value to be about \$50,000 per year to lease. There is a discrepancy on the square footage of the building. General discussion about what to do with their "offer" resulting in the fact that we will take no action at this time. USDOT/MARAD has a Port conveyance program that we may be able to utilize to obtain the building at no cost.
2. Discussion / Action – Commerce Contract ratification: This is a \$970k appropriation and it has taken a year to get the contract.

--MOTION—Commissioner Broughton made a motion; Commissioner Taylor seconded the motion to ratify the Department of Commerce contract as presented.

Adjournment: Commissioner Broughton adjourned the meeting at 1713.

**APPROVED BY:**

\_\_\_\_\_  
Commissioner Ray Broughton, Secretary (District 1)

\_\_\_\_\_  
Commissioner Jennifer Taylor, Vice-President (District 2)

\_\_\_\_\_  
Commissioner Todd Kingston, President (District 3)

ATTEST: \_\_\_\_\_  
Stephanie Goetz, Minute Taker

DRAFT