

**Port of Skamania County
Board of Commissioners
First Monthly Meeting
July 10, 2001**

Attendance: Commissioner Judy Teitzel, Commissioner Brian Adams, Commissioner Matt Masco, Executive Director Anita Gahimer, Port Attorney Ken Woodrich, Acting Port Auditor Jan Fancher, Project/Business Development Manager John McSherry and Administrative Assistant Deana Midland. Members of the public in attendance were Keith Liggett and Jim Snell.

Call to Order: Commissioner Judy Teitzel called the meeting to order at 4:13 pm.

Approval of Minutes: Commissioner Matt Masco made a motion to approve the minutes of the June 26, 2001 meeting. Commissioner Brian Adams seconded the motion. The motion passed.

Public Comment: Keith Liggett commented that he had given Anita and Keith some information he received from Dave Cox on some excess marina docks in Spokane. Keith L. and Jim Snell are considering circulating a petition for the public to sign supporting the Port's waterfront improvements.

Treasurer's Report: Acting Port Auditor Jan Fancher will present the monthly Treasurer's report for June at the second meeting in July. She handed out the 2001 mid-year review spread sheet and a copy of the 2001 budget approved .

Jan also reported the meeting between the State Auditors office, her, and Anita went very well.

Vouchers: Commissioner Matt Masco made a motion to approve the General Fund Vouchers Numbered 12738 through 12773 in the amount of \$10,388.32. Commissioner Brian Adams seconded the motion. The motion passed.

Commissioner Matt Masco made a motion to approve pre-issued General Fund Vouchers Numbered 12732 through 12737 in the amount of \$3,535.64. Commissioner Brian Adams seconded the motion. The motion passed.

Commissioner Judy Teitzel stepped down and made a motion to approve pre-issued General Fund Vouchers Numbered 12730 thru 12731 in the amount of \$6,425.46. Commissioner Brian Adams seconded the motion. The motion passed.

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Commissioner Matt Masco made a motion to approve Wind River Nursery Fund Vouchers Numbered 30023 thru 30026 in the amount of \$381.12. Commissioner Matt Masco seconded the motion. The motion passed.

Commissioner Matt Masco made a motion to approve Capital Development Fund Vouchers Numbered 20014 thru 20016 in the amount of \$74,733.93. Commissioner Brian Adams seconded the motion. The motion passed.

Staff Reports: Deana attended a Quick Books seminar in June and reported it was very beneficial to her.

Deana reported she attended the Washington Public Ports Finance Seminar in Leavenworth Washington.

Deana was on vacation over the week of July 4th. While she was on vacation Lynee came in and covered for her a couple of days.

John reported he started full time on July first and he has been working with Anita on the Lewis and Clark Business Park Building. John reported the bid is out on the street today. John reported the bid opening would be on July 24th 2001, the next Port meeting day, at 4:00 pm.

John has also been working on Parcel 2 and the NEPA/SEPA, and JARPA permit process.

John is working on marketing materials and will be updating the Ports web page.

Executive Directors Report: Anita handed out Resolution Numbered 04-2001 for the Commissioners approval.

Commissioner Matt Masco made a motion to pass Resolution Numbered 04-2001, a Resolution authorizing the Executive Director to execute an agreement with the Washington State Community Economic Revitalization Board, CERB, for financial aid for the design and construction of a multi-use industrial building. Commissioner Brian Adams seconded the motion. The motion passed.

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Anita is sending information to a manufacturing firm interested in the vacant Tichenor Building space.

A Resolution regarding Lease security deposits was discussed and will be prepared for the next meeting.

Next Meeting: The next meeting of the Board of Commissioners will be held on Tuesday, July 24, 2001 at 4:00 pm.

Adjournment: The meeting was adjourned at 6:18 pm by consensus.

Commissioner Matt Masco

Commissioner Judy Teitzel

Commissioner Brian Adams

ATTEST:

Administrative Assistant, Deana Midland