

**Port of Skamania County
Board of Commissioners
Regular First Monthly Meeting
September 10, 2002**

Call to Order: Commissioner Judy Teitzel called the meeting to order at 4:10 p.m.

Attendance: Commissioner Judy Teitzel, Commissioner Doug McKenzie, Executive Director Anita Gahimer, Port Attorney Ken Woodrich, and Business and Project Development Manager John McSherry, Port Auditor Jan Fancher and Administrative Assistant Deana Midland. Please see attached sign in sheet for members of the public in attendance.

Public Comment: Kaye Masco came to the meeting with an update on the Art in the park. She gave the Commissioners and Staff an invitation to meet the artist Andrew Carson and see a piece of his work at City Hall in Stevenson on September 13, 2002 at 4:00 pm.

Bud Quinn came with a proposal to the Port Commissioners regarding the property in North Bonneville. The Commissioners have directed Anita to work with the County on the property deal.

Jim Borup wanted to know the status of the contract for the Beacon Rock Golf Course lease. Anita told Jim to call or come by the office in the morning and they could set up a time to meet.

Approval of Minutes: Commissioner Judy Teitzel stepped down and made a motion to approve the minutes of the May 21, 2002 workshop. Commissioner Doug McKenzie seconded the motion. The motion passed.

Commissioner Doug McKenzie made a motion to accept the amended minutes of the August 13th meeting. Commissioner Judy Teitzel stepped down and seconded the motion. The motion passed.

Commissioner Doug McKenzie made a motion to approve the minutes of the August 27, 2002 regular meeting. Commissioner Judy Teitzel stepped down and seconded the motion. The motion passed.

Vouchers: Commissioner Doug McKenzie made a motion to approve General Fund Vouchers Numbered 13709 through 13745 in the amount of \$43,483.17. Commissioner Dave Prosser seconded the motion. The motion passed.

Commissioner Judy Teitzel stepped down and made a motion to approve corrected Voucher Cover Numbered 13683 through 13708 dated August 27, 2002. Commissioner Doug McKenzie seconded the motion. The motion passed.

Financial Report: Jan reported that the State Audit went well and everyone worked very hard. Jan gave the financial report for the month of July with handouts to include the monthly cash flow and the breakdown for late night reading.

Administrative Assistants Report: Deana reported that she has been working on normal everyday office things. She attended Defensive Driving Training in Wenatchee with the rest of the staff. Deana reported that Friday was Rochelle's last day.

Facilities Specialist Report: Keith reported they have finished up cutting concrete for drains down in North Bonneville at the Discovery Building. Keith spoke with Bob Whittenberg regarding the Carson Water System.

Attorney's Report: Ken reported that the Welch property note is missing. Ken handed out a packet with the Welch property information for them to go through.

Marketing Director Report: John reported he has been working on the marketing grant.

John got a virus in his Outlook database and it erased all of his information on email. He has had to spend time rebuilding his whole database.

John has been invited to have a booth at the Port of Portland to celebrate the River System on September 21, 2002. There is no cost to the Port for his display that he will be giving.

John has made a call to Scott Closner of the call center. He has not yet heard or spoke with them since our last meeting. John met with WSU and will follow up with some of the other centers in our area.

John has reviewed some of the qualifications and has spoke with BNSF regarding fiber.

John has been working with Anita and the consultants on Parcel 2 to get things cleared up with the new contractor on the project.

Executive Directors Report: Anita reported that she and John attended a meeting at the EDC on the fiber project. She reported that the grant application is very difficult. Humaira has contacted Ken on the application letting him know that the Port would be a main player in the application.

Anita handed out a copy of the presentation she did for the IAC grant and let the Commissioners know that the application went in on Friday. This project will impact our budget in 2004. Commissioner Dave Prosser had some comments on the project. There was a short discussion to follow. The Commissioners directed Anita to go forward with the project and hoped that nothing would slow it down.

Anita reported on Innovative Cooling Systems and that the contingency agreement has gone on to their parent company.

Anita has been notified that the Pearce Wildlife Refuge is putting in a drinking well and a spawning pond for the Salmon.

Anita discussed with the Commissioners the budget for new office furniture and let them know it was much needed some of the chairs are not safe and the tables are pretty shabby.

The Governors conference is this week if anyone is interested in going let Deana know and she would get them registered.

Anita reported that the Defensive Driving Class was a great trip for staff and it was a good class.

Executive Session: The Commissioners announced they would adjourn into an Executive Session for approximately 15 minutes to discuss financial issues that involve Beacon Rock Golf Course.

The Commissioner came out of Executive Session to announce they would continue in session for another 30 minutes.

The Commissioners came out of Executive Session at approximately 6:45 pm with no decisions being made.

Next Meeting: The next regular monthly meeting of the Board of Commissioners will be our second regular monthly meeting, Tuesday, September 24, at 4:00 pm.

Adjournment: The meeting was adjourned at 7:15 pm.

Commissioner Doug McKenzie

Commissioner Judy Teitzel

Commissioner Dave Prosser

ATTEST:

Deana Midland, Administrative Assistant