Port of Skamania County
Board of Port Commissioners
First Monthly Meeting
February 8, 2000

Attendance: Chairman of the Board of Port Commissioners Dave Meyer, Commissioner Matt Masco, Commissioner Judy Teitzel, Executive Director Anita Gahimer, Port Attorney Ken Woodrich, Facilities Specialist Keith Chamberlain, and Administrative Assistant Deana Midland. Guest during the meeting was Nancy Randall Arnold.

Call to Order: Commissioner Dave Meyer called the meeting to order at 4:01pm.

Approval of Minutes: Commissioner Matt Masco made a motion to approve the minutes as read of the meeting held on January 25, 2000. Commissioner Judy Teitzel seconded the motion. The motion carried.

Treasurers Report: Port Auditor Monica Masco gave the Treasurers Report for the month of January. She will present an estimated month-to-month spread of the approved 2000 budget at the first meeting in March.

Staff Reports: Keith gave his monthly activity report. He passed around a copy of the new Romtec Sierra brochure. Romtec has used photos of our dock restroom as an example of their product throughout the brochure. This is an excellent tribute to the good work Keith and the Port has done in taking the standard Romtec restroom facility and adapting it to a site commented Anita.

Keith reported on the "adopt a creek" program we are participating in with the Stevenson-Carson Middle School. They have chosen to adopt Kanaka Creek. They will begin stream bank work this month, coming back in April and again in May.

Keith reported Rain Fest is scheduled for April 27th and 28th. This means Spring is on its way!

Deana gave her monthly activity report. She is still working with Monica on the financials and will continue until Monica's last day.

Deana reported the Port recognition dinner would be at held at Skamania Lodge on Friday the 25th of February at 6 pm., in the Meadow Room.

Deana is still doing a lot of organizing in the office. Working on the new computer system and setting up the year 2000 files.

Public Comment: Nancy Randall Arnold of Randall Business Development attended to conduct a workshop with the Commission as a first step towards development of a Strategic Plan. Nan proceeded to facilitate a discussion on the Port following a draft outline she had prepared. The outline is attached.

Executive Directors Report: Anita reported she has been notified that we have received a 100% grant for the feasibility, design, and engineering of infrastructure development for Parcel 2 in North Bonneville. Anita reported she will not accept the grant until the Purchase Agreement with the City has been signed. An application for USDA FS RCA funds to design the SR14 and Dam Access Road intersection improvements, and the widening of the Fisherman's Access Road with an entrance to Parcel 2, will be submitted this month. An application for REV funding for the construction of the highway improvements is also being written.

The Commission by, consensus, approved the endorsement of the RTC Board's action to accept the cities of Bingen and Goldendale to the RTC.

Anita presented the final copy for signature, with all comments included, of the Option to Lease and Professional Services Agreement between the Port and the County for the Wind River Nursery Site. Dave Meyer noted the typographical omission of the word "shall" from the last sentence of Section 3 on Page 4. Commissioner Matt Masco made a motion to authorize the Chairman of the Board of Port Commission to sign the Option to Lease and Professional Services Agreement between the Port and Skamania County for the Wind River Nursery Site with the addition of the word "shall" between the words "agreement" and "terminate" in the last sentence of Section 3 on Page 4. Commissioner Judy Teitzel announced she would abstain from voting. Chairman Dave Meyer stepped down from the position of Chair and seconded the motion. The motion passed.

Anita reported she had received two payments from the Timbers for the Rainy Day Gallery lease, bringing them current. She also received a letter informing the Port they will be terminating their lease as of the end of February, 2000. Anita has requested the financial records for the Gallery from Keith Liggett. Keith has committed to providing them to us.

Anita reported on a phone call she received from Chip Greening of TeaPorts. Discussed was their intent to pay a portion of the past due Oocha Brew rent.

Executive Session: At 6:35 p.m. the Commissioners, with the Executive Director and Port Attorney, recessed into Executive Session to discuss lease issues, and personnel issues.

The Commission came out of Executive Session at approximately 7:55 p.m. with no decisions being made.

Commissioner Judy Teitzel excused herself for another appointment at 7:55 p.m.

Vouchers: Commissioner Matt Masco moved to approve voided vouchers numbered 11738 and 11739, pre-issued General Fund Payroll Vouchers Numbered 11740 and 11741, in the amount of $1,978.22, and General Fund Vouchers Numbered 11742 through 11763 in the amount of $7,166.36. Chairman Dave Meyer stepped down and seconded the motion. The motion passed.

The Commissioners asked Executive Director Anita Gahimer to find out the status of the BRGC lease issue discussed in Executive Session, following up with any appropriate actions.

Next Meeting: The next meeting of the Board of Commissioners will be held on Tuesday, February 22, 2000, at 4:00 p.m.

Anita reported the checks for the Port's January contribution to staff members VEBA accounts would be prepared for the next meeting.

Adjournment: The Chairman adjourned the meeting by consensus at 8 p.m.

Commissioner Matt Masco

Commissioner Judy Teitzel

Commissioner Dave Meyer

ATTEST:

Deana Midland

Administrative Assistant, Deana Midland