

**Port of Skamania County
Board of Port Commissioners
First Monthly Meeting
August 8, 2000**

Attendance: Chairman Dave Meyer, Commissioner Matt Masco, Commissioner Judy Teitzel, Executive Director Anita Gahimer, Port Attorney Ken Woodrich, Facilities Specialist Keith Chamberlain, Administrative Assistant Deana Midland, and Port Auditor Dennis Gale.

Call to Order: Commissioner Dave Meyer called the meeting to order at 4:00 pm.

Approval of Minutes: Commissioner Matt Masco made a motion to approve the minutes as read of the meeting held on July 25, 2000. Commissioner Dave Meyer stepped down and seconded the motion. The motion carried. Commissioner Judy Teitzel abstained as she was unable to attend the July 25th meeting.

Treasurers Report: Port Auditor Dennis Gale presented the monthly Treasurer's Report for July, and the Daily Cash Journal.

Staff Reports: Holly Sitherwood had been hired through the Work First Program.

Keith reported some of the tenants in the Tichenor Building were complaining of an offensive odor, after a day he figured out it was coming from some non-slip paint MFG was using on the steps in their manufacturing space. They completed the job early the next morning.

David has been working on the footbridge replacing the plywood decking.

Keith reported vandals hit the waterfront spray-painting the restrooms.

Keith reported the supplies to clean and seal the Tichenor Building parking lot have arrived.

There will be a Water Front Improvement Project Advisory Board meeting held at noon on Friday, August 11, 2000. Andrew Jansky of KPFF, the engineering firm hired to design the improvements, will facilitate the meeting.

Deana reported she had been doing some more organizing in the office moving some furniture into the library for more storage.

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Deana has been updating our chart of Lease information so we can again track lease action items.

Ken reported he received a letter from Brad Anderson requesting information on restitution to the Port in the Borup case. Anita will provide Ken the information when the audit is complete.

Vouchers: Commissioner Judy Teitzel moved to approve pre-issued General Fund Vouchers Numbered 12063 through 12066 in the amount of \$2,820.97. Commissioner Matt Masco seconded the motion. The motion passed.

Commissioner Matt Masco moved to approve General Fund Vouchers Numbered 12067 through 12090 in the amount of \$11,179.15. Commissioner Judy Teitzel seconded the motion. The Motion passed.

Executive Directors Report: Anita announced a Pacific Coast Congress of Port Directors and Marina Managers Organization scholarship is available.

Anita reported she received a letter from the Interpretive Center asking if the Port would write a letter supporting their efforts to obtain grant funding for debt retirement. The Commissioners ok'd such a letter.

Anita discussed a draft promissory note for the Shoemakers. The note terms were discussed. The Commissioners asked Anita to work with the Shoemakers and get a note in place.

Anita reported on two new pieces of state legislation enacted: 1) requires the Port to conduct their printing and copying business in the state of Washington, and 2) requires the Port collect leasehold tax on any license and permit fees collected.

Anita handed out Resolution Numbered 04-2000 for the amendments to the personnel policy agreed to in a previous meeting. Commissioner Matt Masco made a motion to approve Resolution Number 04-2000. Commissioner Judy Teitzel abstained. Commissioner Dave Meyer stepped down and seconded the motion. The motion passed.

Anita gave a brief review of the Wind River Nursery Project Phase 1 Environmental Review Final Report.

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Anita has sent a draft lease to Dwight Sinclair for his review and comment.

The lease will begin August 15, or September 1, 2000.

Anita reported on her review of the final report from Sawtooth Technologies on the Phase 1 Fiber Optic Project.

Anita reported she would attend a meeting with the Canopy Crane Director and the Dean of the University of Washington on Friday, August 25, 2000, regarding the NEON Project.

Next Meeting: The next meeting of the Board of Commissioners will be held on Tuesday, August 22, 2000, at 4:00 p.m.

Adjournment: The meeting adjourned at 5:46 p.m. by consensus.

Commissioner Matt Masco

Commissioner Judy Teitzel

Commissioner Dave Meyer

ATTEST:

Administrative Assistant, Deana Midland